



## GENERAL EDUCATION PETITION

**PURPOSE:** To request an exception to academic policy.

<b>STUDENT INFORMATION:</b>		
Current Name: Last	First	Middle
Student ID:	Anticipated Grad Date:	
Campus Box:	Email Address:	
Phone: (            )            -	Check one: <input type="checkbox"/> Home <input type="checkbox"/> Cell	
Address:		
PO Box or Apt #:		
City:	State:	Zip:

I wish to enroll for courses of study at an alternate institution and that the credit earned will be applied towards my Juniata College General Education requirements.

<b>NAME OF INSTITUTION:</b>		
Street Address:		
PO Box or Apt #:		
City:	State:	Zip:
Term or Semester Enrolling:		

Course #	Course Title	Credits Hours	JC Waiver	Director of General Education Approval

<b>ADVISOR APPROVAL REQUIRED:</b>	
Advisor 1:	Approval:
Advisor 2:	Approval:

- 1) Prepare a statement summarizing your request. Your statement should include the circumstances that led to your request for an exception to academic policy, how this exception to academic policy will assist you in reaching your academic goals, and any other information that will allow the Director of General Education to understand your situation. Sign and date your statement and attach it to this form.
- 2) You may obtain supporting statements from your advisors and any other support persons that will assist the Director of General Education in making its determination about your petition.
- 3) Deliver your completed form to the Registrar's Office for further processing.

Reviewed by the General Education Director on \_\_\_\_\_

Approved  Not Approved

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ashley Koehler, Assistant Registrar