Job Description

Position Title: Ceramics Intern

Responsible to: Art Program Director, Camp Directors

Qualifications:
- At least 18 years of age
- High School diploma or equivalent
- Of good character
- Practical experience in pottery and sculpture
- Knowledge of wheel throwing and hand building techniques
- Knowledge and ability to use kilns
- Child care or teaching experience
- Relevant college-level coursework in art

General Responsibilities: Plan and teach ceramics lessons to campers.

Specific Responsibilities:
- Assure emotional and physical safety and well-being of campers.
- Complete and submit relevant paperwork to Art Program Director.
- Plan and teach pottery lessons to campers during up to 3, ninety minute activity periods per day.
- Plan and facilitate the campers’ completion of age and skill appropriate pottery projects throughout each camp session.
- Be responsible for operation of kilns for all ceramics work.
- Develop method of assessment to determine campers’ proficiency and readiness to begin wheel throwing.
- Work together with Camp Directors and Art Program Director to maintain materials and supplies in the studio.
- Work collaborative and flexibly with other art staff and provide guidance or assistance as needed.
- Maintain organization of materials and supplies while also being attuned to cleanliness and neatness in art studios.
- Assist with the presentation, set up, and take down of art exhibition held at the end of each camp session.

Essential Functions:
- Visually identify hazards in the camp operation and respond appropriately.
- Ability to effectively, respectfully, and patiently communicate through written and spoken language with supervisor, colleagues, campers, and parents.
- Willingness and patience to communicate with non-English speaking campers.
- Ability to take and give feedback and directions.
- Ability to maintain order, focus, and discipline in the studio to create a productive, safe, and creative environment.
- Recycle clay.
- Physically able to walk up and down stairs, as well as, lift and carry objects of 50 pounds.
- Willingness and ability to assist with periodic all camp activities providing supervision and support.