

279 Juniata College
Huntingdon, PA 16652

January 16, 2005

Mr. William Mahoney, Personnel Director
Mid-Atlantic Financial Services
654 Byte Way
Baltimore, Maryland 22033

Dear Mr. Mahoney:

The Office of Career Services at Juniata College recently posted an opening for a Systems Analyst in your computer center in Baltimore. I would like to be considered as an applicant for the position.

Being from Maryland, I know your organization well and feel that my May Computer Science degree might be of interest. In my educational experiences I have tried to merge my technical skills with some marketing and communication courses. Although I am proficient with several computer languages, my other strengths are my ability to work with others, define problems, and present alternate solutions.

The enclosed resume reveals my talents in working in teams, organizing my time commitments, and communicating to large groups. My resume shows the wide variety of experiences that I have enjoyed at Juniata College.

I would appreciate further discussing my interests with you. I will be in Baltimore during the middle of March and would like to set up an interview. I may be reached at 814/641-5566. Thank you for your time and consideration.

Sincerely,

James Morrison