

Advising Planning Sheet

I. and II. Core: Complete all four courses. CWS cannot count in a POE or in FISHN. IC and CA cannot be double-counted in the Core and FISHN distribution, but can be double-counted here and in a POE. The IC and CA requirements are waived upon successful completion of a WL course beyond the 210 level in the target language and a semester of study abroad in that target language.

	Completed		Course Number/Title	Sem. Planned	Completed
CWS			IC:		
IA			CA:		

III. Communication Skills: Students must complete twelve credits total in this section. Two courses, or six credits, must be writing-based (CW). One CW must be in the POE. These courses can also be double-counted in FISHN distribution and in the POE.

Skill	Course Number/Title	Credits	Sem. Planned	Completed
CW in POE				
CW				
CW or CS				
CW or CS				

IV. Quantitative Skills: Complete Option A or Option B. Courses in this block can be used in FISHN and in the POE.

	Skill	Course #	Sem. Planned	Completed	Course #	Sem. Planned	Completed
Option A	QM and QS (complete 2 courses, 1 for each skill)	QM course:			QS course:		
Option B	Q (complete 1 course for this skill)	Q course:					

V. Distribution: Students must complete six credits in each of the five areas. In three of those areas, one of the courses must either have a pre-requisite, or be taught at the 300 or 400 level, in order to satisfy the in-depth requirement. Students completing a foreign exchange or international BCA program receive an in-depth "I" waiver for each semester spent abroad. Please see the Registrar's FAQ page on the website for Applied Music distribution rules.

	Course Number/Title	Sem. Planned	Completed		Course Number/Title	In-depth?	Sem. Planned	Completed
F								
I								
S								
H								
N								

VI. Program of Emphasis: Designated and Individualized POEs must include 45-63 credits. At least 18 credits must be completed at the 300 or 400 level. CWS cannot count in a POE, but CAs, CWs, and ICs can. Courses listed above in Section V can also be counted in the POE. All prerequisite courses must be included in the POE. Note: Students with POEs in World Languages or Education may have credit numbers that fall below 45 or above 63. Please see the Registrar's FAQ page for complete rules.

Course Number/Title	Credits	Sem. Plan	Complete		Course Number/Title	Credits	Sem. Plan	Complete
							POE credits	

FALL	SPRING
	<p>*Make sure advisee has two advisors. *Discuss future study abroad plans.</p>
<p>*Study abroad application deadline occurs in late fall. Plan for this during November advising meeting. *Discuss internship plans for junior/senior years.</p>	<p>*Sophomore and Transfer POEs due in March *Discuss internship plans for junior/senior years.</p>
<p>*Check in with advisee if they are studying abroad.</p>	<p>*Check in with advisee if they are studying abroad. *Discuss post-graduate plans.</p>
<p>*Review Degree Audit in August. *Approve final Senior POEs (due in November). *Review graduate school/postgraduate fellowship applications and/or cover letters as appropriate and needed.</p>	<p>*Approve final Degree Audit in February. *Discuss post-graduate plans.</p>