

Thank you for your interest in connecting with Juniata students !

Please follow the step-by-step tutorial to walk you through creating an employer account and connecting with Juniata College. Most of it is pretty intuitive, but there are a couple places that I'd like to draw your attention to so you don't accidentally create a student account and so I can best connect you with our students.



Please look for this symbol , specifically in steps 2, 3 and 7

If you have any difficulty throughout the registration process, please do not hesitate to contact Tammy Stuber at 814-641-3350 or stubert@juniata.edu

STEP 1:

START HERE



Get the job done.

Students
Launch the next step in your career.

Employers
Hire the next generation of talent.

Career Centers
Bring the best jobs to your students.

[Learn More](#)

Sign in

Students & Alumni
Please select your school to sign in.

Please select your school to sign in.

New to Handshake? Select your school to get started.

Employers & Career Centers
Please sign in with your email.

email@example.edu

No account? [Sign up here.](#)

Use "Sign up here" if you don't already have an account

If you are already using Handshake, use your email and Handshake

STEP 2:

Join the Handshake community



Are you an employer? [Create an account here](#)



Create an **EMPLOYER** account, NOT a student account, which is why you see the big "X" to the right

My school is not listed, let me type my own

First Name
First Name

Last Name
Last Name

Email Address
Please use your school email
Email Address

Major
Major

Grad Date
Month Year

Password
Password

Confirm Password
Confirm Password

At least 12 characters

I agree to the [Terms of Service](#) and have read the [Privacy Policy](#).

By registering you will receive emails about job and other opportunities on Handshake. You can unsubscribe from these at any time.

STEP 3:



Already have an account? [Log In](#)

Sign up as an Employer

Email Address (use your work email)

Password Confirm Password

[Sign Up](#)

PLEASE NOTE:
* You must use a work email to connect with an existing employer at a later step.

One Trusted, Integrated Network

Recruit top students from over 2100 University partners




STEP 4:

This list includes "Major Groups" creating broad categories which have been mapped to Juniata specific majors/POEs.

Welcome to Handshake

Before continuing, we need a bit more info

First Name Last Name

Phone Number

Job Title

Tell us the types of candidate you would like to find

- Engineering
- General Studies
- Health Professions
- Humanities & Languages
- Life Science
- Math & Physical Sciences
- Natural Resources, Sustainability & Environmental Science

Add your Alma Mater

School Name Graduation Year

My school is not listed, let me type my own

[Add another Alma Mater](#)

[Next: Employer Guidelines](#)

Rich, Validated Data

Find the right fit across 8.5 million verified student profiles

- 550k business students
- 360k finance students
- 245k computer science students
- 435k consulting students

When done, click here

STEP 5:

Handshake Employer Guidelines

Millions of students place their trust in Handshake and the companies on our platform. To maintain that trust, all employers on Handshake must agree to the following general guidelines, in addition to our [Terms of Service](#).

- Be Accurate and Trustworthy:** Tell the truth about your company, your team and the jobs available.
- Be Fair:** Do not discriminate based on ethnicity, national origin, religion, age, gender, sexual orientation, disability or military / veteran status or lack thereof.
- Keep Your Commitments:** When you make a commitment to a school or student, keep it. If you can't, work to provide a fair and equitable path for affected students.
- Keep Student Info Confidential:** Guard student information as if it were your own. Do not disclose any personal information without the prior consent of a student.

In addition, most career service centers require employers to abide by the full [NACE Principles for Employment Professionals](#).

Are you a 3rd party recruiter working on behalf of another company? [Yes](#) [No](#)

By continuing, you agree to the [Terms of Service](#), acknowledge you have read the [Privacy Policy](#), and agree to Handshake's Employer Guidelines. You will also receive communication from Handshake related to your jobs and on campus activities.

*As with EEOC's Title VII, this does not apply to institutions whose purpose and character are primarily religious (i.e., seminaries).

[Next: Confirm Email](#)

Please note that if you are a 3rd party recruiter, please indicate as such.

STEP 6: You'll receive an email from Handshake to confirm your email. Depending on your company's firewall and security settings, this may go to your spam folder.

Confirm your email address on Handshake

Hi Charles,

Welcome to Handshake! Please confirm your email address to get started:

[Confirm Email](#)

If this is a mistake, you can [cancel the registration](#) at any time.

STEP 7:

The screenshot shows the Handshake interface for joining a company. At the top, it says "Step 3 of 4 - Join Company" and "Next: Connect to Schools". The main content area is titled "Find and join your company" and includes a search bar. Below the search bar is a progress bar with three steps: 1. Search & request, 2. Connect, and 3. Approval. A red arrow points to the "Search & request" button, which is circled in red. To the right of the progress bar, there is a section titled "Are you a part of a division within this company?" with a "Create New Company" button also circled in red and pointed to by a red arrow.



In this step, you have a decision to make depending on the size of your employer and your preferences.

- If you work for a small-sized organization and you know for sure that no one else has created an account, click on the CREATE A NEW COMPANY button, as shown above and proceed by filling in the information requested. Handshake uses your email domain (@email.com) to match you with existing accounts, so you'll be able to establish if an account already exists for your employer.
- If you work for a larger sized organization, you can use the SEARCH & REQUEST button to locate and join an account that has already been established. This will send a notification to the "owner" of the account. The Career Development Office can tell you who this individual is, if you don't already know. Contact Tammy Stuber at 814-641-3350 or stubert@juniata.edu if you need this information. **Please note: You don't have to join an already established account, just because it exists.**
- If you prefer and have the authority within your organization, you can create a branch account specific to your location (i.e. Penn Highlands Hospital - Huntingdon, PA)
- Handshake uses your email domain to match you with existing accounts. If you work for an employer where multiple accounts for multiple locations or divisions are already established, such a "pa.gov" it is likely you will need to contact the Career Development Office so we can submit a help ticket to open an additional email domain to allow you to create your account. It's very simple. I'm happy to help, but we need help from the Handshake IT folks to do so.

STEP 9: When done joining your company or creating a new one

Next: Connect to Schools

STEP 8:

If your company already exists, **AND** you'd like to join the existing account, click "request"

Great! It looks like your company is already in Handshake.

NOV

National Oilwell Varco

Since 1841, National Oilwell Varco (NOV) has been dedicated to ensuring customers receive the highest quality oilfield products and services. Leveraging over 800 worldwide manufacturing, sales and service centers, National Oilwell Varco supplies customer-focused solutions that best meet the quality, productivity, and environmental requirements of the energy industry. National Oilwell Varco...

7909 Parkwood Circle Dr, Houston, Texas 77036, United States | <http://www.nov.com>

Request

Trouble Shooting and Tips

Are you a part of a division within this company?
No problem. First join this company, and then you'll be able to set up your division within it.

Not your company?
The email domain you used to sign up with (@nov.com) has already been taken. Please [contact us](#) for additional help.

Unable to join?
For security reasons, if you're using a personal email address you won't be able to join this company. Either [contact us](#) or [start the sign-up process over](#) with your company email address.

STEP 11: 0 Schools selected

Next: Finish

STEP 10:

We recommend selecting 10-15 schools to connect. Don't worry, you can add more later.

Type in "Juniata College"

Search

Showing 879 results

If you recruit at other schools who are using Handshake, you may request to connect with those schools, also.



Medaille College
Buffalo, New York • 2,759 students



Arizona State University
Tempe, Arizona • 71,946 students • #1 Most Innovative Sc...



Babson College
Wellesley, Massachusetts • 3,681 students • #1 in Entrepr...



California Polytechnic State University - San Luis Obispo
San Luis Obispo, California • 19,246 students • #1 Top Pu...



My Selected (0) [Clear](#)

Filter Schools by

Region

- Midwest
- Northeast
- South
- West

Location

Rank