

New Student Housing Application Guide

Navigating Eagle’s Nook – Juniata’s Housing Portal

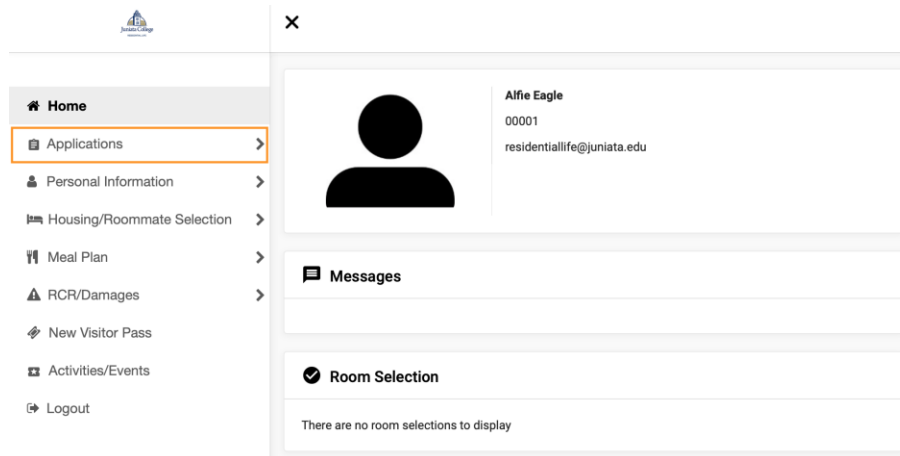
As we prepare for you to arrive this Fall, we need you to complete a couple of steps to aid us in finding your best room and roommate pairing:

1. Complete the New Student Housing Application.
2. **Optional** If you have a roommate in mind, complete the Roommate Request Form.

This guide will walk you through that process. If you have any questions, please do not hesitate to reach out to our office. We’re available 8:00am – 4pm, Monday – Friday to answer your questions.

New Student Housing Application

1. Go to this link:
https://juniata.datacenter.adirondacksolutions.com/juniata_thdss_prod/index.cfm
2. If prompted, log into the system using your Juniata username and password.
3. You will be taken to your Eagle’s Nook portal.
4. Go to the “Applications” tab on the left of your screen and then select “New Student Housing Application (Fall 2022)”.



5. Complete the application and be as truthful as possible.

My Information - New Student Housing Application

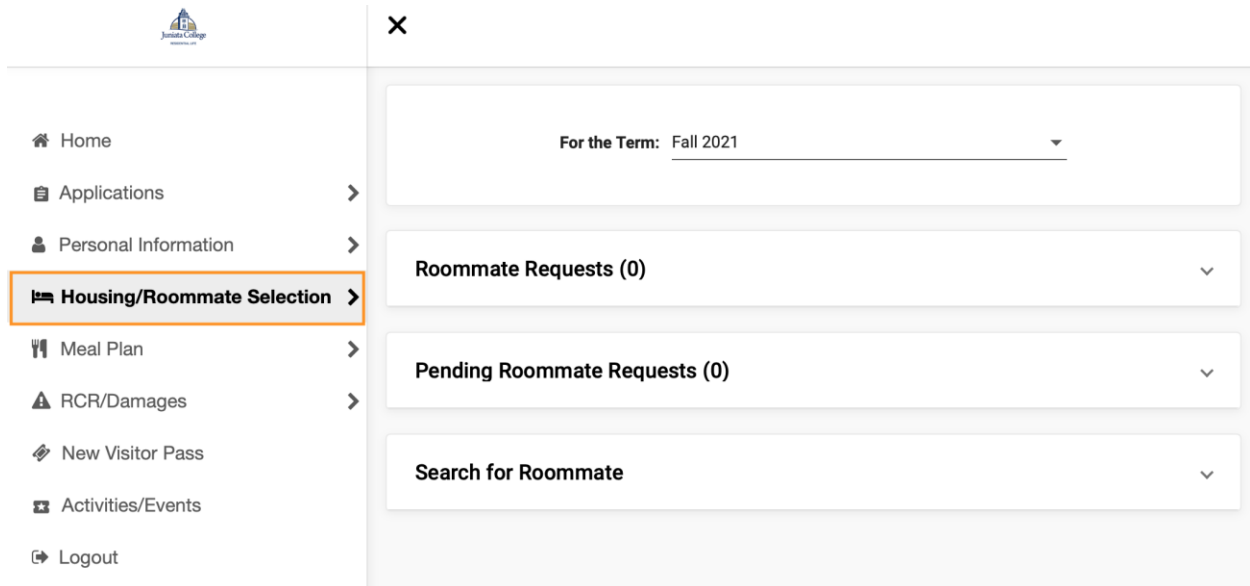
| | | |
|---|---|---|
| What is your neatness level? * | Extremely Messy | ▼ |
| What is your preferred social setting? * | Hanging out with a few friends/in a small group | ▼ |
| What are your preferred study conditions? * | Busy environment (other people around) | ▼ |

6. Click “Continue” and your housing application is complete. This is the only required form needed for housing. You will receive a confirmation email to your Juniata email once you’ve completed this application.

Roommate Request Form

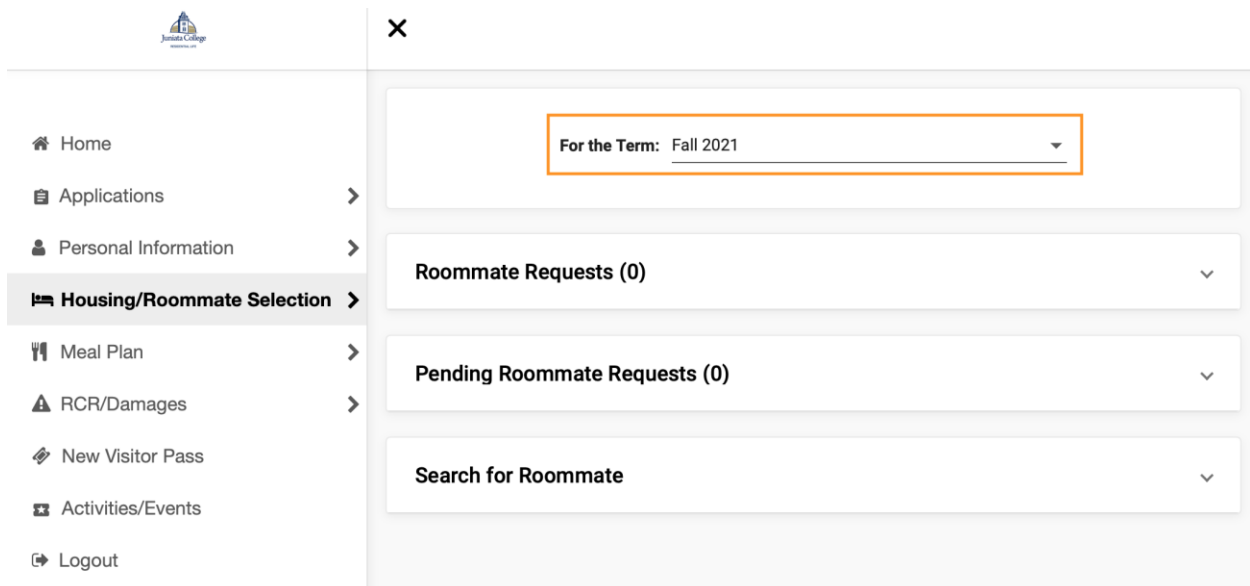
Most of our students will not have a roommate in mind. Don't worry – we are enthusiastic about the matching process. However, if you do have a roommate in mind, you will need to complete the Roommate Request Form.

1. From the “Home” tab, select “Housing/Roommate Selection”.
2. Click the “Select Roommates” tab.



The screenshot shows a web interface for a roommate request form. On the left is a navigation menu with the following items: Home, Applications, Personal Information, **Housing/Roommate Selection** (highlighted with an orange border), Meal Plan, RCR/Damages, New Visitor Pass, Activities/Events, and Logout. The main content area on the right has a close button (X) at the top. Below it is a dropdown menu for 'For the Term:' currently set to 'Fall 2021'. Underneath are three sections: 'Roommate Requests (0)', 'Pending Roommate Requests (0)', and 'Search for Roommate', each with a downward arrow.

3. You will want to select “Fall 2022” for the term.



This screenshot is identical to the one above, but with an orange rectangular box highlighting the 'For the Term:' dropdown menu, which is currently set to 'Fall 2021'. The rest of the interface, including the navigation menu and other sections, remains the same.

- Under “Search for Roommate” enter the name of the student you want to be your roommate then click “Begin Search.”

Search for Roommate ^

First Name

Last Name

Email

Begin Search

- Click “Request Roommate” for the person you are wanting to live with.

Search Results (1) ^

First Name : Alfie
Last Name : Eagle
Email : whitet@juniata.edu
Profile: This student has not filled out a profile

Request Roommate

5. Once submitted, you will see this page. Your requested roommate will then need to confirm the request.

For the Term: Fall 2021 ▼

Roommate Requests (1) ^

| | Name |
|---|--------------|
| ⋮ | Eagle, Alfie |

Unmatched Roommates:

- Alfie Eagle has not requested Alfie Eagle

You and your potential roommates will see any requests on the main “Housing/Roommate Selection” page. If you have a pending request you need to confirm, this page is where you will view and confirm the request.

Pending Roommate Requests (0) ^

| | Name |
|--|------|
| You have no pending roommate requests. | |

You're all finished! Congratulations!