

New Student Housing Application Guide

Navigating Eagle's Nook—Juniata's Housing Portal

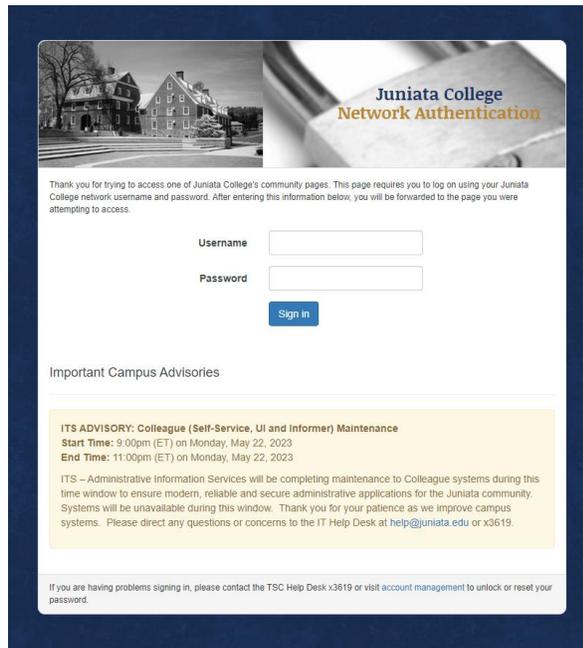
As we prepare for you to arrive this Fall, we need you to complete a couple of steps to aid us in finding your best roommate pairing:

1. Complete the New Student Housing Application (REQUIRED)
2. **Optional** Complete the Roommate Request Form if you have a specific roommate in mind

This guide will walk you through our process. If you have any questions, please do not hesitate to reach out to our office. We are available 8:00am-4:00pm, Monday-Friday to answer your questions.

New Student Housing Application

1. Click on this link, which will take you to Eagle's Nook:
https://juniata.datacenter.adirondacksolutions.com/juniata_thdss_prod/index.cfm
 - a. If accessing this link outside the United States, please make sure you're using a VPN
 - b. Please access Eagle's Nook using Google Chrome
 - c. If the link doesn't immediately open, try using an Incognito window to access the site
2. Log into Eagle's Nook using your Juniata username and password



Thank you for trying to access one of Juniata College's community pages. This page requires you to log on using your Juniata College network username and password. After entering this information below, you will be forwarded to the page you were attempting to access.

Username

Password

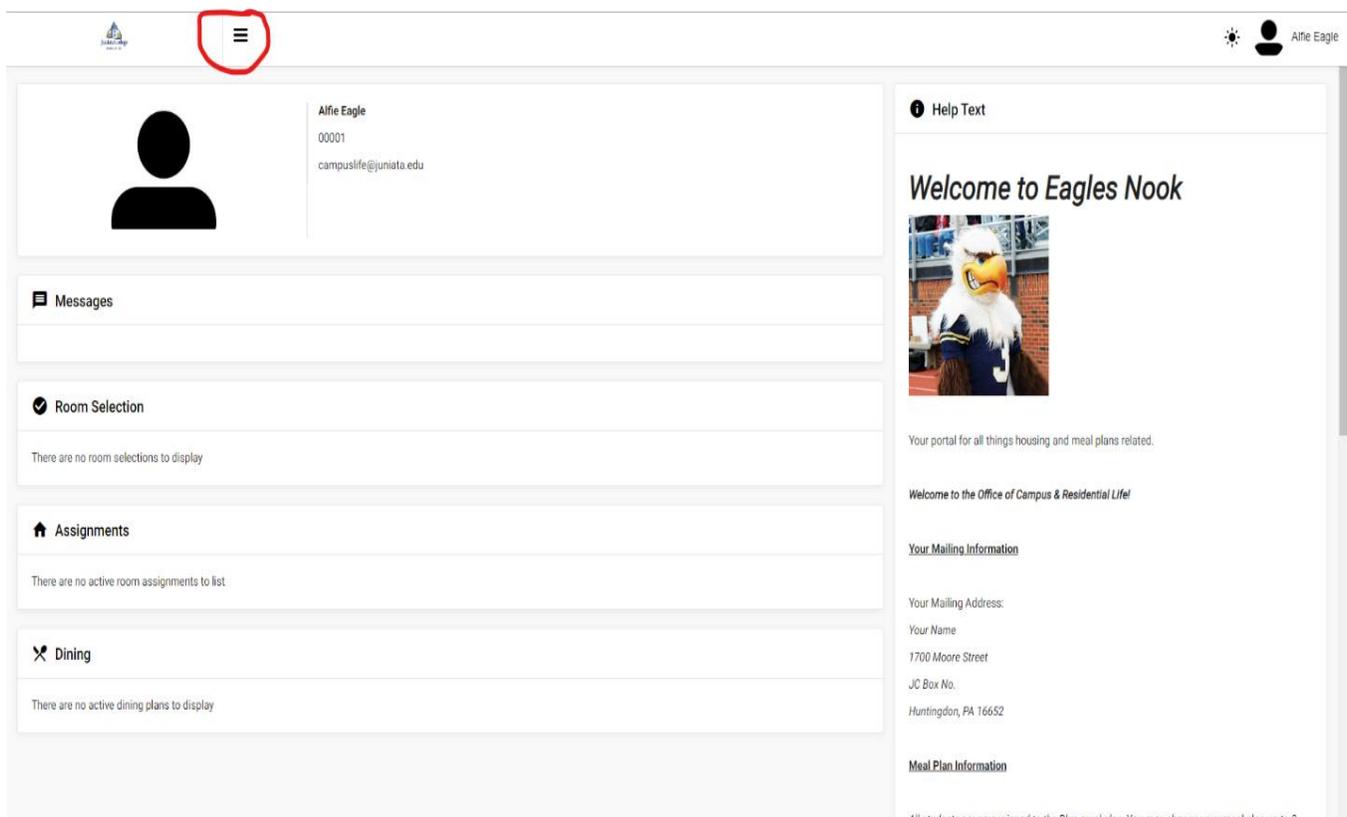
Important Campus Advisories

ITS ADVISORY: Colleague (Self-Service, UI and Informer) Maintenance
Start Time: 9:00pm (ET) on Monday, May 22, 2023
End Time: 11:00pm (ET) on Monday, May 22, 2023

ITS – Administrative Information Services will be completing maintenance to Colleague systems during this time window to ensure modern, reliable and secure administrative applications for the Juniata community. Systems will be unavailable during this window. Thank you for your patience as we improve campus systems. Please direct any questions or concerns to the IT Help Desk at help@juniata.edu or x3619.

If you are having problems signing in, please contact the TSC Help Desk x3619 or visit [account management](#) to unlock or reset your password.

3. You should see your Eagle's Nook homepage
4. Click on the drop-down menu on the top of your screen (three horizontal lines)



Messages

Room Selection

Assignments

Dining

Alfie Eagle
00001
campuslife@juniata.edu

Help Text

Welcome to Eagles Nook

Your portal for all things housing and meal plans related.

Welcome to the Office of Campus & Residential Life!

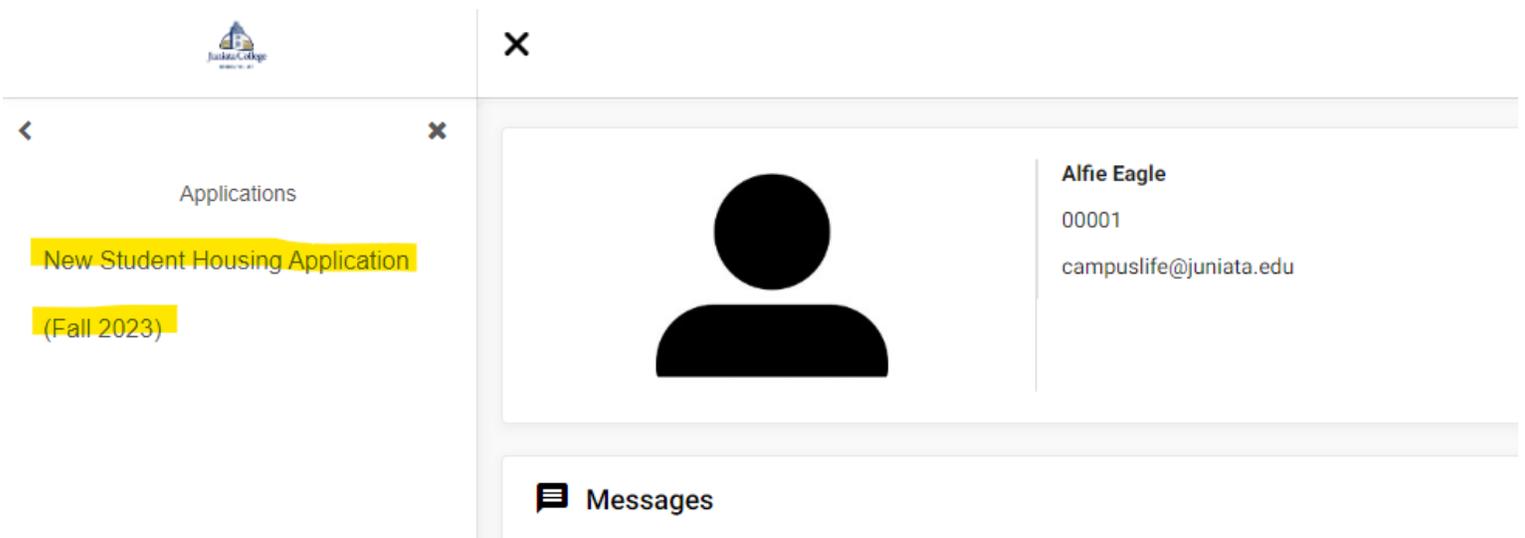
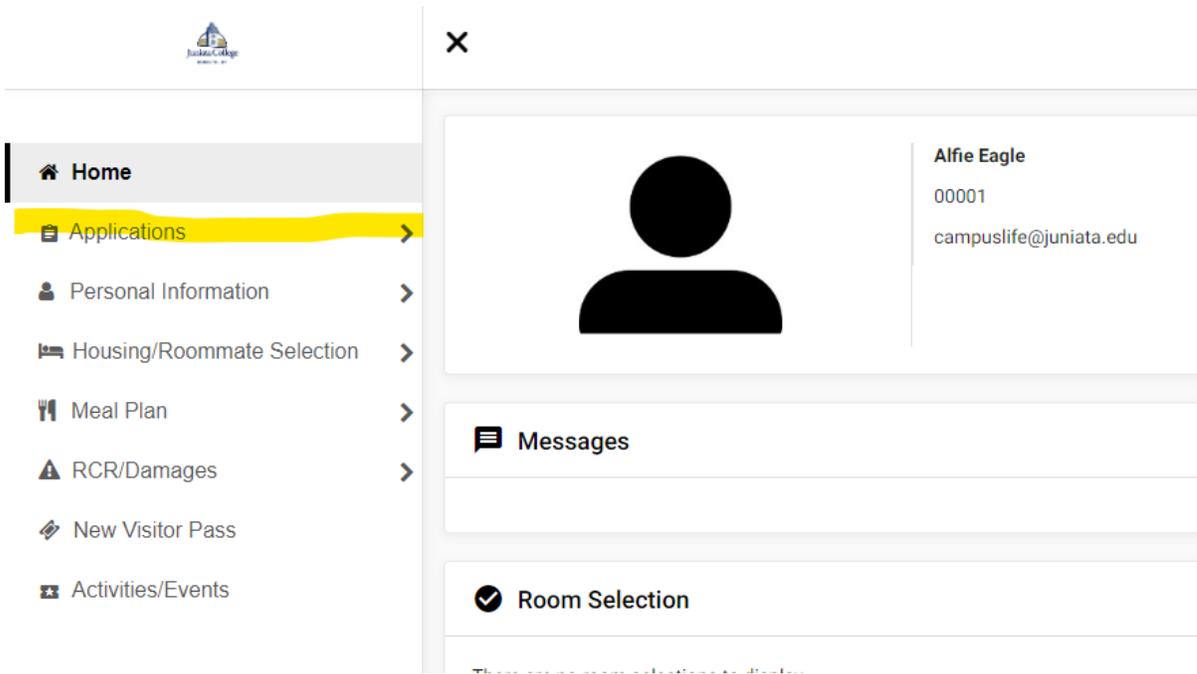
Your Mailing Information

Your Mailing Address:

Your Name
1700 Moore Street
JC Box No.
Huntingdon, PA 16652

Meal Plan Information

5. Click on “Applications” and then select “New Student Housing Application (Fall 2023)”



6. Complete the “My Information” section of the application

My Information - New Student Housing Application

Please indicate your identified gender. *	Cisgender Woman	▼
What are your gender pronouns? *	she/her/hers	▼
Do you need All Gender Housing to feel safe, comfortable, and/or included at Juniata? (you will be contacted with more information if you select yes) *	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Are you interested in being a part of the Global Village community? (you will be contacted with more information if you select yes) *	<input checked="" type="radio"/> Yes <input type="radio"/> No	
What is your overall neatness level in your bedroom space? *	Extremely Messy	▼
In what social settings do you prefer to be around others? *	Attending campus wide programs with others from across campus	▼
In what type of environment do you prefer to study/complete homework. *	Somewhat quiet environment (light music)	▼
What is your preferred noise level in your room when not studying? *	I like it quiet in my room.	▼
What are your expectations of guests in your room? *	My roommate and I should ask before inviting guests/friends over.	▼
What time do you go to bed on a regular week night? *	Go to bed before 10pm	▼
What time do you wake up on a regular week day? *	Wake up between 7am and 9am	▼
Are you open to living with a student with a disability? *	<input checked="" type="radio"/> Yes <input type="radio"/> No	
Do you smoke? *	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Do you object to a roommate that smokes? *	<input type="radio"/> Yes <input checked="" type="radio"/> No	

7. Click "Continue" and then "Add a New Living Request"
 - a. If you are a first-time, first-year student, you'll enter "First Year Housing Options"
 - b. If you are a transfer student, you'll enter "Transfer Housing Options"

New Student Housing Application - Existing Living Requests for Fall 2023 (0) ▼

Add a New Living Request

Choice #	Request Type	=	
1	(select a request type)		Add
	First-Year Housing Options		
	Transfer Student Housing Options		

Continue

8. Indicate your preference for specific residence halls
 - a. Review our Residence Hall offerings: [LINK HERE](#)

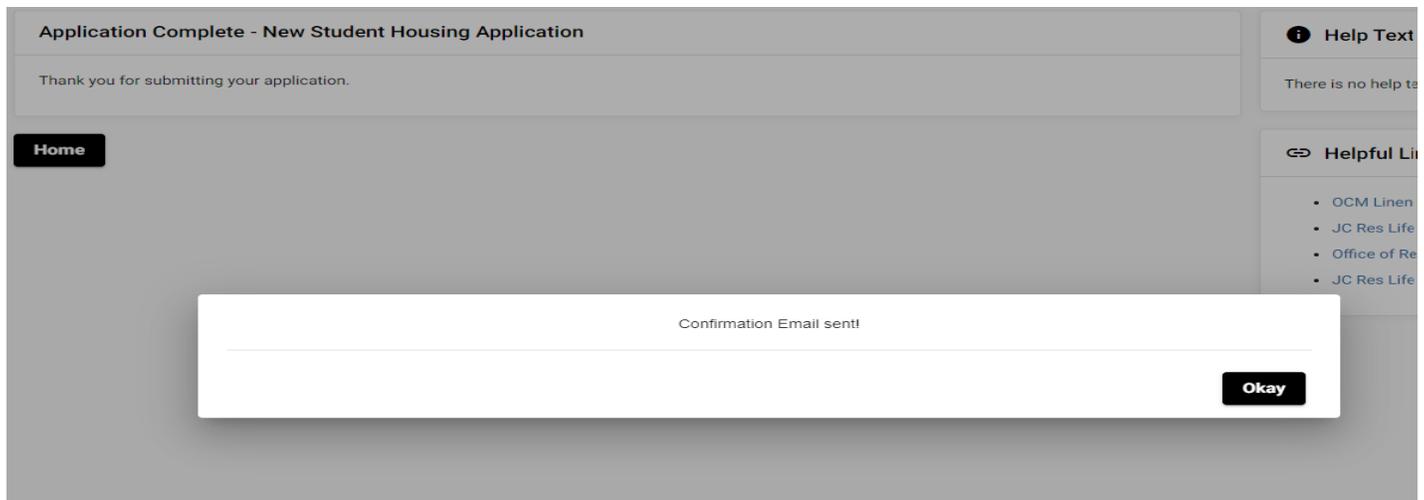
New Student Housing Application - Existing Living Requests for Fall 2023 (0) ▼

Add a New Living Request

Choice #	Request Type	=	
1	First-Year Housing Options		Add
	Sherwood Hall		
	Sunderland Hall		
	Terrace Hall		
	Tussey Hall		

Continue

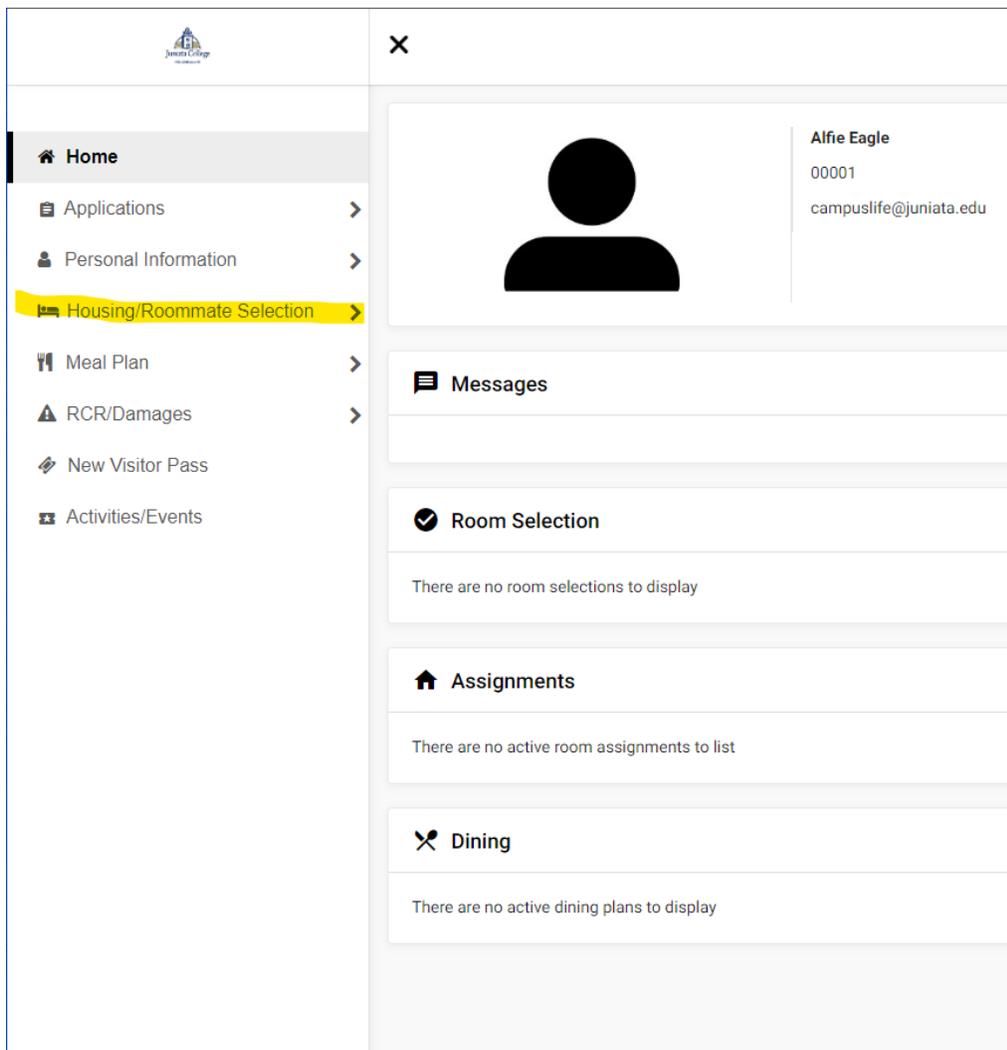
9. Click "Continue" and your housing application is complete! This is the only required form needed for housing



Roommate Request Form

Most of our incoming students will not have a roommate in mind for their first year on campus, and that's okay! We are confident in our roommate matching process. However, if you have a specific roommate in mind, please complete the Roommate Request Form.

1. From your home screen, click on the main menu (three horizontal lines)
2. Select "Housing/Roommate Selection" and then "Select Roommates"



The screenshot displays the mobile application interface for Juniata College. On the left is a navigation menu with the following items: Home, Applications, Personal Information, Housing/Roommate Selection (highlighted in yellow), Meal Plan, RCR/Damages, New Visitor Pass, and Activities/Events. The main content area on the right shows a user profile for Alfie Eagle (ID: 00001, email: campuslife@juniata.edu) with a placeholder profile picture. Below the profile are sections for Messages, Room Selection (with a checkmark icon and the text "There are no room selections to display"), Assignments (with a house icon and the text "There are no active room assignments to list"), and Dining (with a fork and knife icon and the text "There are no active dining plans to display").

3. Select "Fall 2023" for the Term at the top of the page

The screenshot shows a web interface for finding roommates. At the top, there is a dropdown menu labeled "For the Term:" with "Fall 2023" selected. Below this are three stacked panels, each with a downward arrow on the right: "Roommate Requests (0)", "Pending Roommate Requests (0)", and "Search for Roommate". The "Search for Roommate" panel is highlighted with a yellow background.

4. Under "Search for Roommate" enter the name of the student you want to be your roommate then click "Begin Search"
5. Click "Request Roommate" for the person you want to live with

This screenshot shows the search results page. At the top, the "For the Term:" dropdown is set to "Fall 2023". Below it are the same three panels as in the previous screenshot. The "Search for Roommate" panel is expanded, showing two input fields: "First Name" and "Last Name". The "Last Name" field contains the text "eagle". A black "Begin Search" button is located below the input fields. Below the search area, a "Search Results (2)" section is visible, containing two student profiles. Each profile shows the first and last name and a note that the profile is not filled out. A "Request Roommate" button is present at the bottom of each profile card.

6. Once submitted, you will see the page below. Your requested roommate will need to log onto Eagle's Nook and confirm the request.

For the Term: Fall 2023 ▼

Roommate Requests (1) ^

	Name
⋮	Eagle, Alfie

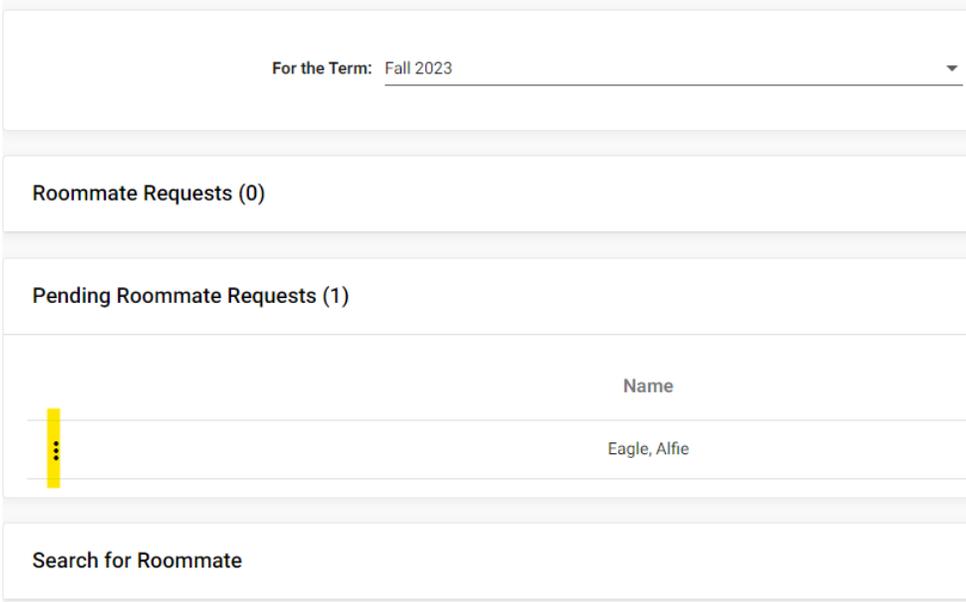
Unmatched Roommates:

- Alfie Eagle has not requested Alfie Eagle

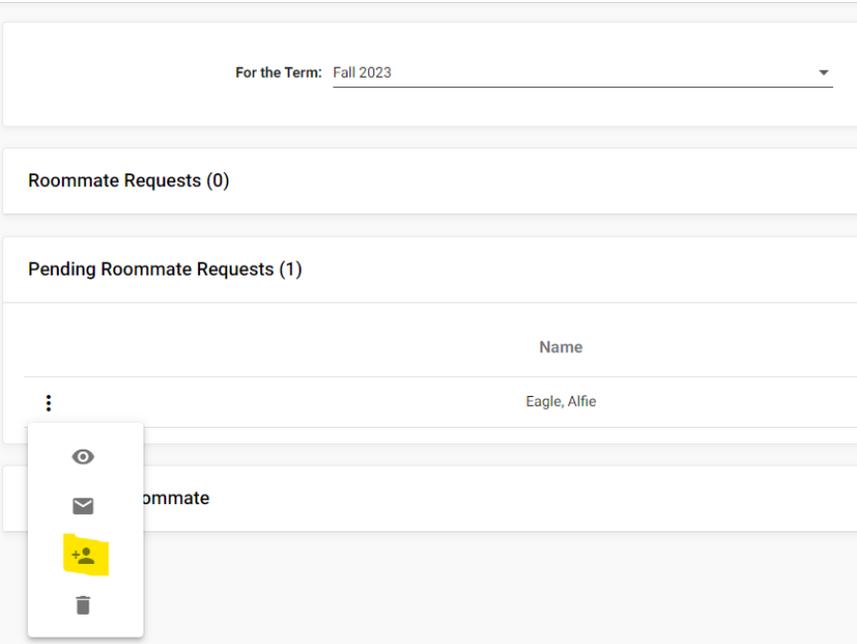
Pending Roommate Requests (0) v

If you are the requested roommate, you will follow steps 1-3, and then click “Pending Roommate Requests”

7. Select the three vertical dots next to the name of the individual who requested you



8. Select the “match” button (person icon with + symbol)



9. You’re now fully matched!