



Juniata College

P E N N S Y L V A N I A

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Emergency Operations Plan

August 1, 2019

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CERTIFICATION

Juniata College Emergency Operations Plan is effective for implementation on my order. The Plan shall be reviewed and updated annually by the Director of Public Safety.

President, Juniata College

Date

NOTE: The President or designee reserves the right to change or void, without notice, policies, regulations, procedures, or any of the following information based on the needs of the Juniata College community or in response to new compliance standards enacted by a governing agency, including, but not limited to, The Department of Education, Department of Homeland Security, Department of Justice, Department of Health and Human Services, The Federal Bureau of Investigations, The Federal Emergency Management Agency.

RECORD OF REVISIONS

All revisions will be submitted in writing to the President's Senior Leadership Team for approval. Upon approval, the Director of Public Safety will revise the Plan and distribute the revised edition of the Plan.

<u>SECTION NAME</u>	<u>DATE OF REVISION</u>	<u>BY (Signature)</u>
Pandemic Outbreak	07/06	
Active Shooter	07/07	
Early Warning Siren Alert	07/07	
Secure in Place Procedure	02/09	
Pandemic Outbreak - Revised	09/09	
Active Shooter – Revised	07/19	

DISTRIBUTION

The Emergency Operations Plan will be distributed to the President, Vice Presidents, and Department Heads of Juniata College as well as the Huntingdon Borough Fire and Police Departments and the Huntingdon County Emergency Management Agency. Each Department Head will distribute copies of the plan to employees as necessary.

<u>Department/Agency</u>	<u>Location of Plan</u>
President	Founders Hall
Chief Academic Officer	Founders Hall
College Spokesperson	Founders Hall
Chief Financial Officer	I.H. Brumbaugh House
Chief Advancement Officer	Founders Hall
Chief Information Officer	Brumbaugh Academic Center
Chief Student Affairs Officer	Founders Hall
Chief Enrollment Officer	Enrollment Center
Chief Marketing & Communications Officer	Enrollment Center
Dean of International Education	Oller Center
Chief Diversity Officer	Founders Hall
Title IX Coordinator	Founders Hall
College Counsel	Founders Hall
Director of Public Safety	Founders Hall
Director of Facilities Services	Facilities Services
Chief Human Resources Officer	1923 Moore
Director of Residential Life	Terrace Hall
Director of Environmental Health & Safety	Founders Hall
College Nurse	Health & Wellness Center
Lead Counselor	Counseling Center
Campus Chaplain	Stone Church
Huntingdon Fire Department	609 Mifflin, Huntingdon, PA
Huntingdon Police Department	530 Washington St, Huntingdon, PA
Huntingdon County Emergency Management Agency	Huntingdon County Courthouse

STATEMENT OF MISSION AND INTENTION

As it relates to anticipating and responding to emergency situations, the mission of Juniata College's Emergency Operations Team is to:

1. Prevent emergencies and disasters
2. Protect lives and property
3. Mitigate the effects of a disaster
4. Respond to emergencies promptly and properly
5. Aid in recovery from disasters

During an emergency situation, it is the intent of Juniata College to:

1. foster a safe and healthy campus environment for all community members,
2. communicate regularly and honestly with all community members,
3. provide necessary resources to maintain critical campus services, and
4. maintain our focus on serving our students and employees effectively and appropriately.

INTRODUCTION

The purpose of this plan is to establish clear guidelines detailing the appropriate response to disaster and crisis situations. The goal of this plan is to limit the loss of life and property in the event of an emergency or crisis that affects the operations of the College. The proper use of available resources and personnel is critical to the successful management of emergency operations, including, but not limited to:

- Provide maximum preparation to reduce the potential for injury or damage.
- Provide a coordinated, interdisciplinary, & comprehensive response to a critical situation.
- Maximize the effectiveness and immediacy of response to victims.
- Facilitate assistance to the primary, secondary, and tertiary victims.
- Reduce the severity and duration of the trauma to the campus community.
- Provide coordinated internal and external communications.
- Facilitate coordination with external agencies.
- Prepare for post-crisis support, evaluation, and condition.
- Reassure the public and local community.
- Guard the institution's image.

According to this plan, an emergency is defined as any unplanned or sudden serious event or condition that cannot be controlled by normal responses or measures.

Juniata's President will have primary responsibility for convening the Emergency Operations Team (EOT) and will manage the institutional response. In the President's absence, the Chief Academic Officer, or designee, would assume these responsibilities. The Chief Financial Officer, Chief Student Affairs Officer, Director of Public Safety, Director of Facilities Services, and Chief Marketing & Communications Officer are critical leaders in any such process and will be first responders.

Once a state of emergency is declared, the plans guidelines are to be implemented by all faculty, staff and students. The procedures contained in this document are guides and should be used as a flexible tool to respond to a variety of circumstances.

This plan applies to all College personnel and properties. The Borough of Huntingdon and Huntingdon County have developed their own plan and the College plan will be incorporated into the overall Borough and county plans.

DEFINITIONS OF EMERGENCIES

Listed below are definitions that are to be used as guidelines to assist administrators in determining appropriate responses:

Level 1 Emergency – Any incident/accident that can typically be handled with in-house resources and the response is generally limited to a single building or area. All Level 1 emergencies:

- must be reported to Juniata College Department of Public Safety, and
- may be reported to outside agencies if necessary.

Level 2 Emergency - Any incident/accident that typically requires external resources and the response covers a large area or is campus-wide. Level 2 emergencies:

- may disrupt the overall operations of the College and
- may require policy considerations and decisions by the Emergency Operations Team.

Level 3 Emergency - Any event, natural or manmade, that may seriously impair or halt the operations of the College.

- Casualties and/or severe property loss may be expected.
- A coordinated team effort will be required of various campus services to effectively manage this contingency.
- Outside emergency support services will be required.

In all cases of a Level 2 or Level 3 Emergency, the Emergency Operations Team will convene and this plan will be executed. The President has ultimate authority on convening the Emergency Operations Team and can do so whenever necessary.

The Juniata Emergency Operations Plan (EOP) has been developed to manage problems or emergencies in a realistic manner. Crises that affect the College may also broadly affect residents in the geographic vicinity of the College; therefore, it is possible that Borough, County, State, and Federal agencies will not be available for immediate support.

All calls for emergency response should be made to the Office of Public Safety, at 814-641-3636. The Public Safety Officers have the ability to directly contact the Huntingdon County Emergency Dispatch Center. In the event that 911 is contacted it is essential that Public Safety be contacted in addition to 911 so Public Safety officers are able to direct emergency responders to the location of the emergency. The Department of Public Safety will ensure that local emergency authorities are advised of the emergency, as necessary.

EMERGENCY OPERATIONS TEAM (EOT)

The Team will be defined by key functions as listed.

Core Team members shall include:

Team Leadership:	President
Academics:	Chief Academic Officer / College Spokesperson
Administration/Finance:	Chief Financial Officer
Communications:	Chief Marketing & Communications Officer
Facilities Operations:	Director of Facilities
Public Safety:	Director of Public Safety
Student Life:	Chief Student Affairs Officer

Additional Team members shall be included as circumstances warrant:

Employees:	Chief Human Resources Officer
Health & Safety:	Director of Environmental Health & Safety
Other:	Department Heads / Office Leadership Chief Diversity Officer Title IX Coordinator

ACTIVATION

In the event of a life-threatening emergency, the first response shall be to contact 911, and the Department of Public Safety.

Faculty and staff will notify their immediate supervisor or the Department of Public Safety. Students will notify Resident Assistants, Residential Life Coordinators, or Department of Public Safety. The appropriate supervisor will assess the situation to determine the manner in which the emergency should be handled. Juniata Public Safety Officers and Residential Life Coordinators will have the cell phone numbers for the Director of Public Safety and the Chief Student Affairs Officer for emergency notification.

In the case of a Level 2 or Level 3 Emergency the appropriate personnel will immediately notify the President, who will determine and coordinate the plan of action to be taken by the College. It is the responsibility of the President or designee to convene the EOT.

In the case of a crisis occurring locally, off campus, the Huntingdon County Emergency Management Agency will contact the College with suggested response procedures.

DECLARATION OF CAMPUS STATE OF EMERGENCY

A Campus State of Emergency will be put into effect in the case of Level 2 or Level 3 Emergencies.

The President or designee has the authority to declare a campus state of emergency. Once a state of emergency has been declared, the responsible units, as described in this plan, shall implement the necessary procedures outlined herein to control the emergency.

COMMAND STRUCTURE

This section describes a consistent, manageable and adaptable means of controlled response to an emergency situation. The structure is designed to smoothly integrate with the Incident Command System used by the Huntingdon County Emergency Management Agency, the Huntingdon Borough Fire and Police Departments, Pennsylvania State Police, and other emergency services.

The primary objective in responding to any incident should be:

- **Life Safety**
- **Incident Stabilization**
- **Property Conservation**
- **Community Well-being**

INCIDENT COMMAND SYSTEM

The Incident Command System consists of four sectors; Command, Operations, Logistics, and Planning. The initial command/response center will be located in the President's conference room. The Facilities Services conference room may also be used if the need for backup power, network, technology resources, etc. are determined. Should the Facilities Services Conference Room be unavailable, the Incident Command Center can also be located at BAC Information Technologies Conference Room. .

COMMAND: The Incident Commander (IC) operates in the Command Center and is responsible for:

- the implementation of College policy,
- utilization of emergency management skills,
- and management practices to bring about a successful conclusion of the emergency incident.

Position Assigned To: The highest ranking official of the College will assume the role of IC until such time that the President or designee relieves the initial or subsequent IC. When the IC is relieved it must be done formally and the relieving official shall be briefed regarding the current situations, plans, possible options, and other recommendations.

Authority: Full authority to make emergency expenditures, personnel assignments, and decision to evacuate and relocate to preserve life and property.

Immediate Actions:

- Activate Emergency Operations by establishing the Command Center in planned or alternate location.
- Determine who from the EOT needs to be involved in incident (core and additional team members).
- Assemble EOT and declare a campus state of emergency.
- Assess current situation and decide on priority actions.
- Determine if outside assistance will be needed.

Ongoing Actions:

- Monitor situation.
- Set new priorities as needed.
- Authorize expenditures and deploy personnel, as needed.

OPERATIONS: The Operations Officer (OO) will be the Senior Emergency Services Official based on the type of incident. The Operations Officer is responsible for:

- protecting the health and safety of the Juniata community
- execution of the policies and course of actions as directed by the IC
- all activities within the affected or impacted area(s) of the emergency

Position Assigned to: **Director of Public Safety, or designee.** The highest-ranking official from an outside agency may assume a dual role of Operations Officer with the Director of Public Safety.

Authority: Under supervision of the Incident Commander, directs actions taken by the Operations section and supervises the staff.

Immediate Actions:

- Attends briefing with the Incident Commander on current situation.
- Confirms correct outside emergency services have been notified.
- Attends to life threats as needed.

Ongoing Actions:

- Monitor situation.
- Coordinate emergency services operations as needed.
- Coordination of traffic control.
- Coordination of crowd control.
- Accountability of College community members.

LOGISTICS: The Logistics Officer (LO) is responsible for:

- obtaining personnel, supplies, and equipment;
- determining what is needed for fuel, food, water, alternate light/power sources;
- ordering and arranging for distribution or pickup of needed items;
- monitoring longer term needs as directed by the IC.

Positioned Assigned to: **Director of Facilities, or designee**

Authority: Under supervision of the Incident Commander, directs actions taken by the Logistics section, supervises staff, makes expenditures within authority granted by Incident Commander.

Immediate Actions:

- Establishment of Command Center site.
- Attends briefing with the Incident Commander on current situation.
- Initial deployment of responding personnel.
- Establishment of resource staging areas.

Ongoing Actions:

- Monitor supply needs
- Monitor personnel needs and adjust deployments.
- Track resources and personnel as they are requested, obtained and used.
- Site Management.
- Coordinate feeding, sleeping, rehab, sanitation and other worker needs.

PLANNING: The Planning Officer (PO) is responsible for:

- providing short-term and long-term planning and information to assist the IC in decision-making.
- tracking and documenting activities.

Position Assigned to: **Chief Financial Officer, or designee.**

Authority: Under supervision of the Incident Commander, directs action taken by the Planning section and supervises section staff.

Immediate Actions:

- Attends briefing with the Incident Commander on current situation.
- Formulates operational plan.

Ongoing Actions:

- Insures that financial commitments are consistent with College policy.
- Maintain logs, work sheets, and journals documenting planning financial operations.
- Maintains and documents information from Operations and section on regular basis.
- Maintains and documents information from Logistics section on a regular basis.
- Displays changes in the situation and resources on the Status Board.
- Generates periodic written Situation Reports and Resource Status Reports for the Incident Commander and Section Officer.

CHIEF STUDENT AFFAIRS OFFICER RESPONSE

The Chief Student Affairs Officer will work with the Incident Command System on all matters dealing with student life during a crisis.

BUILDING COORDINATORS

Each building has a coordinator as decided by the Senior Leadership Team, Chief Human Resource Officer, or appropriate body. The Director of Public Safety shall maintain a list of Building Coordinators. The Building Coordinator shall be responsible for certain actions that are detailed in this document. Building Coordinators may appoint Building Assistants to help perform their responsibilities.

Building Coordinators should be knowledgeable of the personnel in each building as well flows of persons in and out. A Building Coordinator should be able to establish and maintain a working relationship with the faculty, staff, and students of each building. For example: In the event of a fire alarm a Building Coordinator should be able to account for and reason the people gathered at the evacuation point and be able to communicate to first responders who may be unaccounted for or who typically would be occupying the building at that given time.

MANAGING COMMUNICATION IN AN EMERGENCY

The OVERALL COMMUNICATION OBJECTIVE in a crisis is to:

- quickly adjust the College community position from one of response and reaction to one of relative control,
- take proactive steps toward a return to normal business operations and learning.

The President or designee has primary authority over all emergency communications and will address issues in conjunction with the Official College Spokesperson and

The College has several pre-established methods of communication within the College and with local communities in the event of an emergency. These include but not limited to:

- emergency alerts,
- email,
- social media,
- website announcements,
- digital signage,
- telephone,
- emergency alert sirens,
- campus posting areas,
- announcements via local media (newspaper, radio, television),
- building alarm systems,
- building dissemination points, and
- written correspondence.

During an emergency, the Chief Marketing & Communications Officer will prepare or review all public and internally-disseminated communications to ensure that they are up to date, complete, concise, and factual, prior to such dissemination.

Consistent with existing communications policies, no individual should provide statements to members of the media during emergencies without first discussing them with the Chief Marketing & Communications Officer.

Notification Systems

The College has several pre-established methods of communication within the College and with local communities in the event of an emergency. For immediate mass notification, the Public Safety Office will utilize the emergency alert sirens located on campus as well as our Wireless Emergency Notification Service (WENS) that sends an e-mail and text message to all students and community members enrolled. Enrollment in the emergency notification system can be done at the following link: <http://www.juniata.edu/offices/security/campus-safety-programs/wens.php>

TRAINING

Tabletop Exercises & After Action Reports

The Emergency Operations Team will meet bi-annually to discuss their responsibilities and how they would react to a critical incident. This exercise will identify areas that need improvement as well as areas that overlap. There is also two designated meeting times each year for debriefing and after actions reports should they be needed.

Walk-through Drills

The Emergency Operations Team and local emergency service providers may Conduct walk-through drills. These drills will be designed to allow each member to learn what the others do during an emergency as well as identify what areas need improving. A formal evaluation will be conducted at the end of the drill.

Full-scale Exercise

A real-life emergency is simulated as realistically as possible. This exercise involves emergency services as needed. A formal evaluation will be conducted with all personnel involved.

EMERGENCY TELEPHONE NUMBERS

Emergency Response

Huntingdon County Emergency Dispatch Center - Ambulance, Fire, and Police	911
Huntingdon County Emergency Management Agency	814-643-4300
Penn Highlands Huntingdon – Emergency Room	814-643-2290
Huntingdon Borough Police	911
Pennsylvania State Police	814-627-3161
Huntingdon Regional Fire Department	814-643-1290
Huntingdon Ambulance Authority	814-643-5203
Hazmat Response - Eagle Towing & Recovery	814-355-1131

Communication & Operations

Gas Company (PPL)	800-652-0550
Power Company (Penelec)	888-478-8465
Water and Sewer Office (Huntingdon Borough)	814-643-3967
Network / Internet Service Provider – 3 ROX	Business Hours Emergency: 724-906-3769 After Hours Emergency: 412-268-1128

Non-Emergency

Huntingdon County Emergency Dispatch Center - Ambulance, Fire, and Police (non-emergency)	814-643-3960
Huntingdon County Emergency Management Agency	814-643-6820
Huntingdon Borough Police (non-emergency)	814-643-3960
Pennsylvania State Police	814-627-3161
Huntingdon Borough Offices	814-643-3966
Betwy Fire Alarm Monitoring	814-696-2877
Vigilant Fire Alarm Monitoring	800-356-8490

MAP OF CAMPUS



1. Founders Hall (Academic Coaching, Career Services, Disability Services, First Year Programs, Administration offices, English, history, Community and Student Engagement, QUEST)
2. William J. von Liebig Center for Science (biology, chemistry, Jitters)
3. South Hall * (Football Office)
4. Facilities Services (Conferences and Events, Transportation Office)
5. Stone Church of the Brethren
6. Robert C. Baker Guest House
7. Health Services
8. James Quinter House
9. Nye House (Eco House) †
10. Baxter Building
11. 1709-11 Penn St.
12. World Languages Center
13. Carnegie Hall (Museum of Art, Shoemaker Gallery, Rabinowitz Malloy Gallery)
14. I. Harvey Brumbaugh House (Accounting and Business offices)
15. H.B. Brumbaugh Alumni House
16. Good Hall (anthropology, art history, education, psychology, religion)
17. 1731 Mifflin St. †
18. Mission House †
19. Oller Center for Peace and International Programs
- 19A. Carriage House
20. Pennington House (Marketing)
21. Swigart Enrollment Center (Admission, Student Financial Planning)
22. L.A. Beeghly Library
23. Brumbaugh Academic Center (A: Alumni Hall; B: earth and environmental science, field biology; C: Dale Hall: accounting, business, and economics, communication, computer science, information technology, math, P: geology, physics)
24. Halbritter Center for the Performing Arts (Rosenberger Auditorium, Von Liebig Theatre)

25. Swigart Music Hall
 26. Unity House (Campus Ministry, Office of Equity, Diversity, & Inclusion)
 27. 1923 Moore Street (Human Resources)
 28. Paul E. Hickey Observatory
 29. Pink Palace †
 30. Stone House † (Print Shop)
 31. 2111 Cold Springs Rd. †
 32. President's House
 33. Tussey Hall * (Global Commons)
 34. Terrace Hall * (Office of Residential Life)
 35. Sunderland Hall *
 36. Nathan Hall *
 37. Sherwood Hall *
 38. The Cloister *
 39. Kennedy Sports and Recreation Center (Athletics offices)
 40. Ellis Hall
(Baker Refectory, Cyber Connection, Eagles Landing, Headwaters at Juniata, Mocha Run, Post Office, student offices, Public Safety Department)
 41. East Housing Residences * (Flory, Kline, Long, Miller)
 42. Maude Leshner Hall * (Early Childhood Education Center)
 43. Sill Business Incubator and Juniata Center for Entrepreneurial Leadership, (Ceramics Studio)
 44. Hess Apartments †
 45. Faith Isaacson Hillel House
 46. Glaeser Center for Counseling Services †
 - 47-53. Faculty/Student Housing
 54. David K. Goodman Jr. House
 55. Glaeser Greenhouse
 56. Kepple Hall (integrated media and studio art)
- † Student Residence
- * **Student Residence Hall**

ABDUCTION

TYPICAL PROBLEM: Unauthorized removal of a student, staff, or a faculty member from the Juniata College campus without consent from the individual, parent(s), or college official.

POINT PERSON Department of Public Safety
Chief Student Affairs Officer (students)
Chief Human Resources Officer

TYPICAL TEAM MEMBERS: President
Chief Academic Officer / College Spokesperson
Chief Financial Officer
Chief Student Affairs Officer (students)
Chief Human Resources Officer
Director of Public Safety
Director of Facilities Services
Chief Marketing & Communications Officer

1. Verify person is missing.
2. Contact Law Enforcement agency and Office of Public Safety.
3. Contact parent(s) or emergency contact.
4. Check student or employment file for restraining orders and background information.
5. Gather facts about abduction; description of abductor and vehicle.
6. Convene Emergency Operations Team.
7. Contact counselors.
8. Assess for timely warning or emergency notification
9. Chief Marketing & Communications Officer develops a communication plan that considers content, scope, weight of message, audience, stakeholders, and best channels for communication.
10. Initiate crisis counseling as needed.
11. Provide victim assistance services.
12. Debrief with Emergency Operations Team.

TRAVEL ACCIDENT

TYPICAL PROBLEM: An accident involving bus and/or automobile crashes involving students and staff while traveling to and from campus.

POINT PERSON(S): Department of Public Safety
Chief Student Affairs Officer (students)
Chief Human Resources Officer

TYPICAL TEAM MEMBERS: President
Chief Academic Officer / College Spokesperson
Chief Financial Officer
Chief Student Affairs Officer (students)
Chief Human Resources Officer
Director of Public Safety
Director of Facilities Services
Chief Marketing & Communications Officer

1. Secure vehicle, position flares well away from crash scene and display other appropriate warning devices.
2. Direct someone to call 911 and the Department of Public Safety.
3. Ensure students remain in vehicle if safe from fire or other road hazards; if danger exists, move passengers to a safe place away from highway.
4. Administer first aid, if properly trained.
5. Direct responsible person to flag down oncoming motorists for additional assistance.
6. Get names and addresses of any witnesses and report to law enforcement personnel.
7. Make no statements to bystanders or media.
8. Convene Emergency Operations Team at the College to decide what additional resources and support will be needed.
9. President, or designee, verifies accident report with Law Enforcement and attempts to determine who has been injured, extent of injuries and hospital where victims have been taken.
10. Prepare contact list identifying names of students, staff, and parents who need to be notified.
11. President, or designee, immediately contacts emergency notification contact person of crash victims.
12. Chief Marketing & Communications Officer develops a communication plan that considers content, scope, weight of message, audience, stakeholders, and best channels for communication.
13. Initiate crisis counseling as determined by need and severity of the situation.
14. Debrief with Emergency Operations Team.

VIOLENT ASSAULT (Domestic, Physical, Sexual)

TYPICAL PROBLEM: Incident of serious physical or psychological harm against a member of the Juniata College community.

POINT PERSON(S): Department of Public Safety
Chief Student Affairs Officer (students)
Chief Human Resources Officer

TYPICAL TEAM MEMBERS: President
Chief Academic Officer / College Spokesperson
Chief Financial Officer
Chief Student Affairs Officer (students)
Chief Human Resources Officer
Director of Public Safety
Director of Facilities Services
Chief Marketing & Communications Officer

1. Relocate the victim to a safe environment and treat injuries, if trained to do so.
2. Contact the Department of Public Safety
3. Advise on options to involve local law enforcement (crime report)
4. Assess for timely warning or emergency notification
5. If sexual assault, advise the victim not to take a shower. If victim has already showered, have clothing worn at the time of assault placed into a paper bag to be turned over to Law Enforcement.
6. Provide Victim with options for mental health support.
7. Obtain a description from victim and witnesses of suspect.
8. Convene Emergency Operations Team to decide if additional resources and support will be needed.
9. President, or designee, immediately contacts emergency notification contact person of victim.
10. Chief Marketing & Communications Officer develops a communication plan that considers content, scope, weight of message, audience, stakeholders, and best channels for communication.
11. Initiate grief counseling as determined by need and severity of the situation.
12. Debrief with Emergency Operations Team.

BOMB THREAT

TYPICAL PROBLEM:	A bomb threat is received affecting the Juniata College campus.
POINT PERSON(S):	Department of Public Safety Facilities Department
TYPICAL TEAM MEMBERS:	President Chief Academic Officer / College Spokesperson Chief Financial Officer Chief Student Affairs Officer Director of Public Safety Director of Facilities Services Director of Residential Life Chief Marketing & Communications Officer

BOMB THREAT BY PHONE/MESSAGE SERVICE

or medium with the ability to communicate with person making the threat.

1. Record exactly what the person says.
2. Ask the person
 - Time bomb set to detonate
 - Is it visible or hidden
 - Type of bomb
 - How it got in college
 - Where it's located
 - What it looks like
 - Why placed in college or on grounds
3. Note any distinguishable speech based characteristics, background noise, mental state, etc.
4. Explore tracking, tracing, call history, and/or origination methods.

ANY BOMB THREAT

1. Call 911, notify Department of Public Safety and Convene the Emergency Operations Team.
2. Local Fire and Police will combine to form the Incident Command,
3. Team orders college evacuation based on information obtained about the bomb.
4. Assess for timely warning or emergency notification
5. All faculty and staff scan work area for unusual objects while evacuating the building.
6. Report suspicious objects to the Team once evacuation procedures are complete.
7. The Department of Public Safety staff work with local law enforcement to keep incoming and outgoing travel lanes clear for emergency vehicles and prevent unauthorized people from entering campus.
8. The Team decides appropriateness of moving students and staff to relocation sites during extended evacuation.

9. Do not touch or attempt to move device.
10. If device is located, the Pennsylvania State Police will then take over the situation.
11. Upon approval from local Law Enforcement and Fire Department authorities, buildings will be reoccupied.
12. Execute communication plan

BUILDING EVACUATION

PURPOSE	For reasons of community safety a building on campus needs to be evacuated.
POINT PERSON(S):	Department of Public Safety Facilities Department
TYPICAL TEAM MEMBERS:	President Chief Academic Officer / College Spokesperson Chief Financial Officer Chief Student Affairs Officer Director of Public Safety Director of Facilities Services Chief Marketing & Communications Officer

During a building evacuation, all occupants of a building must properly leave the building.

SINGLE BUILDING EVACUATION

Events that might cause a Single Building Evacuation include:

- Fire
- Animal Issue
- Chemical
- Electrical
- Sanitation
- Medical

Upon the sound of the fire alarm **or** a voice command of a faculty or staff member, all students, faculty and staff should leave the building in accordance with the plan already in place for fire drills. Once outside and at the designated meeting place, students, faculty and staff will be advised on where they need to relocate, if necessary.

If building evacuation for an extended period of time is necessary, more than one hour, then students should be instructed to go to other residence halls, or leave campus, as long as such action does not interfere with duties being performed by Emergency Services.

If building evacuation will extend overnight, sleeping arrangements, in other available residence halls or off campus, will be made for the students. An employee from Facilities or Public Safety will be assigned to the residence halls with extra students for the purpose of fire safety monitoring while the building is occupied with extra students. If a fire safety monitoring is taking place the Huntingdon Fire Department should be notified.

If building evacuation is necessary for overnight or into the next business day, then information should be communicated according to the plan developed by the Chief Marketing & Communications Officer.

MULTIPLE BUILDING EVACUATION

Events that might cause a Multiple Building Evacuation include, but are not limited to:

- Fire
- Animal Issue
- Chemical
- Electrical
- Sanitation
- Medical
- Bomb Threat
- Hostage Situation

Upon the sound of the fire alarm **or** a voice command of a faculty or staff member, all students, faculty, and staff should leave the buildings in accordance with the plan already in place for fire drills of that building. Once outside and at the designated meeting place the students, faculty, and staff will be advised where they need to relocate, if necessary.

If building evacuation for an extended period of time is necessary, **or** if the situation poses a continuing threat to surrounding buildings, students may be requested to move to another area, or leave campus, as long as such actions do not interfere with duties being performed by Emergency Services.

If building evacuation will extend overnight, then alternative sleeping arrangements will be made for the students.

If building evacuations are necessary for overnight or into the next business day, then information should be communicated according to the plan developed by the Chief Marketing & Communications Officer.

CAMPUS EVACUATION

TYPICAL PROBLEM:	For reasons of community safety a partial or complete campus evacuation is needed.
POINT PERSON(S):	Department of Public Safety Facilities Department
TYPICAL TEAM MEMBERS:	President Chief Academic Officer / College Spokesperson Chief Financial Officer Chief Student Affairs Officer Director of Public Safety Director of Facilities Services Director of Residential Life Chief Marketing & Communications Officer

Any number of reasons would result in the whole Juniata College Campus being evacuated.

Some of the most common reasons include, but are not limited to: Weather Related – Fire - Chemical Spill - Electrical Failure - Life-threatening Emergency – Pandemic

The following steps should be taken:

1. Upon notification of an immediate life-threatening situation, the President or the President's Designee will communicate the decision to evacuate to the Facilities Services Conference Room and activate the Emergency Operations Team.
 - a. Develop communication plan
 - b. Coordinate with emergency services / local law enforcement
 - c. Alternate site of EOP assembly (if EOT is also evacuated)
2. The Juniata College Department of Public Safety should, with the help of the Department of Facilities:
 - An Emergency Alert will be sent detailing evacuation procedures.
 - Patrol areas outside of buildings announcing to all personnel evacuation implementation and the proper evacuation route.
 - Direct vehicle and pedestrian traffic away from hazard.
 - Post personnel at campus entrances to prohibit incoming traffic.
 - Post personnel at building entrances, as necessary, to prevent entry.
3. The Building Coordinator should:
 - Notify the designated Building Assistant on each floor to evacuate all personnel from the identified area.

- Position him/herself on a ground level floor near the door closest to the designated assembly point for the affected building.

4. Campus Evacuation Routes:

Every situation poses a different way in which to handle evacuating campus. The guidelines are established as a foundation and will be modified to the situation at hand.

5. Upon termination of evacuation, Juniata College will contact students, faculty, and staff.

CIVIL PROTEST

TYPICAL PROBLEM:	An event where a group of people threaten to disrupt college activities or cause personal damage.
POINT PERSON(S):	Department of Public Safety
TYPICAL TEAM MEMBERS:	President Chief Academic Officer / College Spokesperson Chief Financial Officer Chief Student Affairs Officer Director of Public Safety Director of Facilities Services Chief Marketing & Communications Officer

Peaceful, Non-Obstructive Protest

1. Do not interrupt, conduct business as usual
2. At close of business day the protestors are asked to leave.
3. Department of Public Safety to monitor the situation during the non-business hours.
4. Determination will be made to treat the violation of regular closing hours as a disruptive protest.

Non-Violent, Disruptive Protest

(Blocks access to facilities or interferes with operation of the College)

1. Public Safety will ask protesters to terminate the disrupted activity.
2. If students are the perpetrators of the protest, Chief Student Affairs Officer, Chief Academic Officer, or designee attempts to persuade students to desist.
3. If protestors persist in disrupted activity, they will be appraised that that failure to discontinue the specified action within a determined time will result in disciplinary action and/or intervention by Law Enforcement.
4. Efforts should be made to secure positive identification of protestors in violation.
5. Contact the Law Enforcement, if necessary.
6. If determined to contact Law Enforcement, notify protesters of such.

Violent, Disruptive Protests

(Protest in which injury to persons or property occurs or appears imminent)

1. Contact Law Enforcement providing as much information about protest as possible; who, how many, reason for protest, violent actions.
2. Chief Marketing & Communications Officer develops a communication plan that considers content, scope, weight of message, audience, stakeholders, and best channels for communication.
3. Initiate crisis counseling as needed.
4. Provide victim assistance services.
5. Debrief with Emergency Operations Team and staff.

The following guidance may be used when giving directives to terminate protests.

Terminate Protest

- Identify yourself.
- Inform assembly that their conduct is disrupting operations.
- Ask assembly to disperse and terminate demonstration.
- Establish a timeframe for dispersal.
- Inform assembly of possible measures to be used to restore order.
 - Law enforcement assistance
 - Criminal prosecution
 - Suspension from college
- (optional) Offer the opportunity to discuss grievances in an appropriate manner.
- (optional) Inform assembly that the college will not accede to demands backed by force.

Terminate Protest with the Assistance of Law Enforcement

- Inform assembly of previous request for dispersal.
- Acknowledge given notice of possible consequences.
- Inform assembly of their choice to remain and issue verbal suspension notification.
- Inform assembly that Law Enforcement will now be called to disperse assembly.
- Those that fail to leave immediately will be subject to arrest.

DEATH

TYPICAL PROBLEM:	A death has occurred either on campus or off campus involving a student, staff, or faculty member.
POINT PERSON(S):	Department of Public Safety Chief Student Affairs Officer (students) Chief Human Resources Officer
TYPICAL TEAM MEMBERS:	President Chief Academic Officer / College Spokesperson Chief Financial Officer Chief Student Affairs Officer (students) Chief Human Resources Officer Director of Public Safety Director of Facilities Services Chief Marketing & Communications Officer
	<ol style="list-style-type: none">1. Upon finding a person down, immediately appoint someone to call 911. Administer First Aid/CPR if qualified.2. Notify Department of Public Safety, Health and Wellness Center, and Counselors.3. Department of Public Safety secures area until arrival of Emergency Services.4. Convene Emergency Operations Team and ensure family members of deceased are notified through pre-established method.5. Chief Marketing & Communications Officer develops a communication plan that considers content, scope, weight of message, audience, stakeholders, and best channels for communication.6. President assesses faculty, staff, and student needs and brings in outside assistance as needed.7. Prepare to hold community support meeting(s) if needed.8. Initiate grief counseling as determined by need and severity of the situation.9. Relay information about wakes(s) and funeral(s) to students, staff, and faculty as it becomes available.10. Plan long-term response and follow-up counseling.11. Debrief with Emergency Operations Team.

EXPLOSION

TYPICAL PROBLEM:	An explosion has occurred on campus.
POINT PERSON(S):	Department of Public Safety Facilities Department
TYPICAL TEAM MEMBERS:	President Chief Academic Officer / College Spokesperson Chief Financial Officer Chief Student Affairs Officer Director of Public Safety Director of Facilities Services Chief Marketing & Communications Officer
	<ol style="list-style-type: none">1. The person witnessing/hearing the explosion should contact emergency services (911, Department of Public Safety).2. Assess for emergency notification3. The Building Coordinators should evacuate the building, and surrounding buildings to a minimum of 500 feet, upwind of the explosion.4. Public Safety and Facilities personnel should provide access control to the area of the explosion and to campus.5. Health and Wellness Center secures treatment for any injured persons while waiting for EMS personnel.6. Activate the Emergency Operations Team and assess situation.7. The Huntingdon Fire chief, or his designee, assumes control of the incident.8. Chief Marketing & Communications Officer develops a communication plan that considers content, scope, weight of message, audience, stakeholders, and best channels for communication.9. If criminal behavior is suspected, Law Enforcement takes charge of incident.10. Initiate crisis counseling as determined by need and severity of the situation.11. When cleared from local authorities, buildings may be reoccupied.12. Debrief with Emergency Operations Team.

FIRE

- TYPICAL PROBLEM:** A fire alarm or actual fire is occurring on campus.
- POINT PERSON(S):** Department of Public Safety
Facilities Department
- TYPICAL TEAM MEMBERS:** President
Chief Academic Officer / College Spokesperson
Chief Financial Officer
Chief Student Affairs Officer
Director of Public Safety
Director of Facilities Services
Director of Residential Life
Chief Marketing & Communications Officer
1. Upon detection, the person discovering the fire is to notify the Huntingdon Fire Department by dialing 911 and the Department of Public Safety. Building occupants may apply hand held fire extinguishers, if trained to do so, but this should be performed after notifying the Huntingdon Fire Department.
 2. Occupants of the building should proceed to a meeting point a minimum of 200 feet from the building. Each Building Coordinator should have established a safe meeting point of all occupants of the building. Once the situation is evaluated, occupants will be advised where else on campus they may go.
 3. The Department of Public Safety and Facilities personnel will be posted on the outside of the affected building to ensure that no one reenters the building.
 4. The Department of Public Safety will coordinate the entrance that will be used by Huntingdon Fire Department.
 5. Upon approval from the commanding officer of the Huntingdon Fire Department, occupants will return to the building.

HAZARDOUS MATERIAL

TYPICAL PROBLEM: A hazardous materials release has occurred on campus.

POINT PERSON(S): Department of Public Safety
Director of Environmental Health & Safety

TYPICAL TEAM MEMBERS: President
Chief Academic Officer / College Spokesperson
Chief Financial Officer
Chief Student Affairs Officer
Director of Public Safety
Director of Facilities Services
Chief Marketing & Communications Officer

1. Notify Public Safety, who will contact Facilities Services, Director of Environmental Health and Safety, Chief Academic Officer, and President of Juniata.
2. For an incident that we are unable to control internally, call Eagle Towing and Recovery (Hazmat & Spill Response) at 814-355-1131.
3. For an imminent threat to human health or the environment, call 911.
4. See Juniata Hazardous Materials Emergency Response Requirements for additional reporting requirements.
5. The Department of Public Safety secures area to keep students and staff away from the hazardous material.
6. The Department of Public Safety, Facilities, and Director of Environmental Health & Safety will determine location, quantity and danger potential of hazardous materials.
7. The Department of Public Safety works with Law Enforcement to keep incoming and outgoing travel lanes clear for emergency vehicles and prevent unauthorized people from entering college grounds.
8. Chief Marketing & Communications Officer develops a communication plan that considers content, scope, weight of message, audience, stakeholders, and best channels for communication.
9. Debrief with Emergency Operations Team, First Responders, and Law Enforcement.

HOSTAGE

TYPICAL PROBLEM: An individual(s) has taken members of the community hostage.

POINT PERSON(S): Department of Public Safety
Chief Student Affairs Officer (students)
Chief Human Resources Officer

TYPICAL TEAM MEMBERS: President
Chief Academic Officer / College Spokesperson
Chief Financial Officer
Chief Student Affairs Officer (students)
Chief Human Resources Officer
Director of Public Safety
Director of Facilities Services
Chief Marketing & Communications Officer

1. DO NOT INTERVENE IN THE HOSTAGE/BARRICADE SITUATION.
2. Notify the Department of Public Safety and call 911.
3. Activate the Emergency Operations Team.
4. Law Enforcement authority becomes team leader who directs procedure for lockdown or evacuation.
5. Public Safety and Facilities will lock all exterior doors – however, no doors should be blocked or so locked that would prevent rapid evacuation.
6. Faculty, staff, and students remain quiet in designated lockdown area, on the floor, away from windows and doors and with all lights turned off.
7. Remain in lockdown mode until commanded otherwise from President of Juniata College or Law Enforcement Commander.
8. President or designee notifies parent(s) of students involved.
9. Public Safety staff work with law Enforcement to keep incoming and outgoing travel lanes clear for emergency vehicles and prevent unauthorized people from entering campus.
10. Chief Marketing & Communications Officer develops a communication plan that considers content, scope, weight of message, audience, stakeholders, and best channels for communication.
11. Initiate grief counseling as determined by need and severity of the situation.
12. Provide victim assistance services.
13. Debrief with Emergency Operations Team.

IF TAKEN HOSTAGE

1. Follow instruction of hostage taker.
2. Remain calm and do not panic. Reassure students, if they are present, that everything will be okay.
3. Treat the hostage taker with respect and act as normal as possible.
4. Ask permission to speak and do not argue or make suggestions.
5. Do not intervene; allow Law Enforcement to negotiate.

INFECTIOUS DISEASE

TYPICAL PROBLEM: Outbreak among students, staff or faculty of any disease which could cause an epidemic.

POINT PERSON(S): College Nurse
Director of Environmental Health & Safety
Chief Student Affairs Officer (students)
Chief Human Resources Officer

TYPICAL TEAM MEMBERS: President
Chief Academic Officer / College Spokesperson
Chief Financial Officer
Chief Student Affairs Officer (students)
Chief Human Resources Officer
Director of Public Safety
Director of Facilities Services
Chief Marketing & Communications Officer

1. Health and Wellness Center Staff should obtain as much information as possible regarding: type of problem, where, and how many people.
2. Health and Wellness Center personnel will assess the problem and determine the risk to the College community.
3. Begin preventative measures to prevent spread of the disease.
4. If deemed necessary to quarantine, Department of Public Safety will secure the area. Authorized personnel only will be allowed to enter.
5. Health and Wellness Center will coordinate with outside agencies for specimen collection, testing, immunization, and treatment.
6. Notify family members of persons infected.
7. Chief Marketing & Communications Officer develops a communication plan that considers content, scope, weight of message, audience, stakeholders, and best channels for communication.
8. Initiate grief counseling as needed.
9. Provide victim assistance services.
10. Debrief with Emergency Operations Team.

PANDEMIC OUTBREAK

Typical Problem:	Pandemic outbreak on campus.
Point Person(s):	College Nurse Director of Environmental Health & Safety Chief Student Affairs Officer (students) Chief Human Resources Officer
Typical Team Members:	President Chief Academic Officer / College Spokesperson Chief Financial Officer Chief Student Affairs Officer (students) Chief Human Resources Officer Director of Public Safety Director of Facilities Chief Marketing & Communications Officer Chief Information Officer Dean of International Education

1. **Workforce Planning:** Human Resources will identify essential employees vital to operations of campus. Disseminate information to employees about the campus's preparedness and response plans. Prepare to replace key individuals should they be unable to work.
2. **Academic Contingency Planning:** The Chief Academic Officer will determine adjustments in the academic calendar. Consider postponing and/or canceling classes, programs, and activities.
3. **Research:** The Director of Environmental Health & Safety will identify essential requirements of animals and projects that may need special provisions during emergency conditions. Determine campus buildings that may remain open for research and essential operations. The Chief Academic Officer may determine opportunities for online teaching and/or alternate teaching sites.
4. **Supplies / Equipment:** Director of Facilities Services will provide available infection control supplies (e.g. hand hygiene products, tissues and receptacles for their disposal) in all occupied areas of campus. Disburse adequate supply of cleaning and disinfecting products. Employ equipment for use of cleaning and disinfecting, e.g. power sprayers, disposable towels and plan for waste disposal. Prepare to intensify environmental hygiene during an infectious disease emergency. Monitor heating, ventilation and air conditioning (HVAC) prepare for shut down.
5. **Communication:** Chief Marketing & Communications Officer or college designate will establish various communication and public relations strategies that will be used to update and disseminate information.

6. Health Care: The college health care professionals will establish limited-staff 24 hour campus-based healthcare operation and anticipate an increased demand for services. The college healthcare facility shall have inventory available for a two week operation and will effectively communicate with public health officials, other local healthcare professionals and key medicinal suppliers regarding the colleges' needs and situation.
7. Counseling: The college counselors may establish 24 hour counseling services for students and employees.
8. Quarantine: The Chief Student Affairs Officer (student population) Dean of International Education (international students) and Chief Human Resources Officer (employees) will enforce necessary and appropriate quarantine restrictions and will consult with legal authorities and report back to the Emergency Operations Team.
9. Residential Life: The Chief Student Affairs Officer, in consultation with the Director of Residential Life, will identify accommodations for students who are unable to return to primary and/or permanent residences. Adequate equipment/supplies including items that help minimize the spread of infectious diseases should be available to keep students and employees in residence for a prolonged period of time.
10. International Students: The Dean of International Education will develop and implement travel recommendations based on assessment risks to travelers and/or Center for Disease Prevention and Control (CDC) international travel guidelines. Attempts shall be made to contact students abroad providing them with updated information as appropriate. The World Health Organization (WHO) will issue a Phase 5 Pandemic Alert which generally signals that an influenza pandemic is imminent. International students in the United States will be contacted and updated as appropriate. The Dean of International Education will begin a dialog with the Chief Student Affairs Officer to identify accommodations for students unable to return home or have to remain in the United States.
11. Food Service: VP for Finance will work with the Director of Food Service regarding additional services required beyond contracted agreements. A meal delivery system should be established for those who may be quarantined. Food Services should maintain a ten day supply of food on location and be prepared for additional food deliveries as necessary
12. Financial: Chief Financial Officer will develop a system for rapid procurement and reimbursement for needed supplies/ equipment and services from vendors. A financial reserve should be available in case of disruption/cancellation of college operation during a semester and the necessity of implementing a business recovery plan that includes resumption of billing/payroll functions.
13. Liability Insurance: Risk Manager will identify college insurance concerns, coverage or special requirements in the liability insurance policy. Risk Manager will consult with legal authority and report recommendations to the Emergency Operations Team.
14. Local Government: Plan for local government to become inundated with external logistical needs and disease containment measures. Maintain an open line of

communication with local, county, state and federal agencies and health agencies. Penn Highlands Hospital will see all patients and will redirect patients to area Hospitals when necessary. Isolation of patients will not occur at Penn Highlands Hospital. The state health department and Emergency Management Agency will determine isolation locations. The American Red Cross has entered into an agreement with Juniata College that authorizes them to utilize our Sports Center facility as secondary location based on availability if additional evacuation shelter locations are needed during community emergencies.

15. Prepare for return of standard operations: Once government officials announce returning to some form of normalcy, the Emergency Operations Team will meet to plan a systematic recovery of operations. Priorities will be established in preparation for normal operation.
16. Debrief with Emergency Operations Team.

INTRUDER

TYPICAL PROBLEM: An unauthorized individual has entered the campus grounds.

POINT PERSON(S): Department of Public Safety
Chief Student Affairs Officer (students)
Chief Human Resources Officer

TYPICAL TEAM MEMBERS: President
Chief Academic Officer / College Spokesperson
Chief Financial Officer
Chief Student Affairs Officer (students)
Chief Human Resources Officer
Director of Public Safety
Director of Facilities Services
Director of Residential Life
Chief Marketing & Communications Officer

1. Ask unauthorized visitor to identify him/herself.
2. If visitor is uncooperative, contact the Department of Public Safety.
3. Public Safety asks unauthorized visitor about purpose for being on campus.
4. If no legitimate reason, Public Safety asks unauthorized visitor to leave.
5. If unauthorized visitor remains uncooperative, Public Safety contacts Law Enforcement.
6. If unauthorized visitor leaves before Public Safety or Law Enforcement arrives, witnesses should write down individual's physical description, type and color of automobile, registration number and any other identifiable information.
7. If unauthorized visitor stays in area, Public Safety will work with Law Enforcement to keep area clear of faculty, staff, and students.
8. Designee sends Emergency Alert.

LOCKDOWN

TYPICAL PROBLEM: An event has occurred where the Juniata community would be safer staying in their assigned workspace/classroom.

POINT PERSON(S): Department of Public Safety
Chief Student Affairs Officer (students)
Chief Human Resources Officer

TYPICAL TEAM MEMBERS: President
Chief Academic Officer / College Spokesperson
Chief Financial Officer
Chief Student Affairs Officer (students)
Chief Human Resources Officer
Director of Public Safety
Director of Facilities Services
Chief Marketing & Communications Officer

1. President, after consulting with the Emergency Operations Team whenever possible, gives the directive for a partial or entire college lockdown.
2. students/staff should lock all room and exterior doors – however, no doors should be barricaded or so locked that would prevent rapid evacuation.
3. students/staff should stay out of sight and shelter behind protection.
4. If the fire alarm is activated during a lockdown that involves a hostage or weapons, staff/staff should direct students to use alternate evacuation routes from the perpetrator(s).
5. Faculty, staff, visitors, and students remain quiet in designated lockdown area, on the floor, away from windows and doors, and with all lights turned off.
6. Remain in lockdown mode until the “all clear” command is given by the President or Law Enforcement Commander.

MEDICAL EMERGENCY

TYPICAL PROBLEM:	A life-threatening medical or trauma situation has occurred.
POINT PERSON(S):	Department of Public Safety Chief Student Affairs Officer (students) Chief Human Resources Officer
TYPICAL TEAM MEMBERS:	President Chief Academic Officer / College Spokesperson Chief Financial Officer Chief Student Affairs Officer (students) Chief Human Resources Officer Director of Public Safety Director of Facilities Services Chief Marketing & Communications Officer

Examples of life-threatening situations include, but are not limited to: Choking - Uncontrolled bleeding - Loss of consciousness - Severe chest pain - Difficulty breathing - Seizures - Immobilizing injuries

1. If there is any indication of a life-threatening situation, immediately dial 911 and call the Department of Public Safety.
2. Send a by-stander to await the ambulance and direct emergency response personnel to the scene.
3. Give your name; describe the nature and severity of the medical problem and the exact location of the victim.
4. Provide appropriate care, if trained.
 - DO NOT MOVE THE VICTIM unless an immediate life-threatening emergency situation dictates.
 - Immobilize victim if potential head, neck or back injury.
 - Help prevent shock by keeping victim warm, dry, and calm.
 - Check for medical alert tags.
 - Explain to the victim who you are and that you are there to help.
 - Ask the victim “Are you okay? What is wrong?”
 - Check breathing and start CPR if necessary and trained to do so.
 - Control bleeding by applying direct pressure and elevation.
 - Ask bystanders what happened.
5. Personal safety is your first priority. Use personal protective equipment (i.e. gloves) when in contact with body fluids.
6. Ask a bystander to keep everyone else away from the victim.
7. President, or designee, contacts parents / family members.

8. Chief Marketing & Communications Officer develops a communication plan that considers content, scope, weight of message, audience, stakeholders, and best channels for communication.
9. Initiate grief counseling as determined by need and severity of the situation.
10. Debrief Emergency Operations Team.

MISSING PERSON

- TYPICAL PROBLEM:** A community member has been reported as missing.
- POINT PERSON(S):** Department of Public Safety
Chief Student Affairs Officer (students)
Chief Human Resources Officer
- TYPICAL TEAM MEMBERS:** President
Chief Academic Officer / College Spokesperson
Chief Financial Officer
Chief Student Affairs Officer (students)
Chief Human Resources Officer
Director of Public Safety
Director of Facilities Services
Chief Marketing & Communications Officer
1. Contact the Department of Public Safety.
 2. Gather information:
 - Where was the person last seen
 - What was the person doing at the time of disappearance
 - What was the person planning on doing after
 - What time was the person expected to return
 - Who was with the person
 - Description of clothing, vehicle, etc.
 3. Contact Law Enforcement
 4. Attempt to locate person from information obtained.
 5. President, or designee, notifies family members.
 6. Contact counselors.
 7. Convene Emergency Operations Team.
 8. Chief Marketing & Communications Officer develops a communication plan that considers content, scope, weight of message, audience, stakeholders, and best channels for communication.
 9. Initiate grief counseling as needed.
 10. Provide victim assistance services.
 11. Debrief with Emergency Operations Team.

NATURAL DISASTER

TYPICAL PROBLEM: Pennsylvania is subject to floods, hurricane force winds, and severe snow accumulation.

POINT PERSON(S): Department of Public Safety
Facilities Department

TYPICAL TEAM MEMBERS: President
Chief Academic Officer / College Spokesperson
Chief Financial Officer
Chief Student Affairs Officer
Director of Public Safety
Director of Facilities Services
Chief Marketing & Communications Officer

FLOOD

1. When there is adequate response time, contact local weather service, State Police, or the Huntingdon County Emergency Management Agency and ask for weather status reports.
2. Convene Emergency Operations Team and discuss options.
3. Consider if faculty, staff, and students would be safer remaining on campus or safer traveling off campus.
4. Contact 911 if emergency services are needed.
5. Public Safety staff work with Law Enforcement to keep incoming and outgoing travel lanes clear for emergency vehicles and prevent unauthorized people from entering campus.
6. Chief Marketing & Communications Officer develops a communication plan that considers content, scope, weight of message, audience, stakeholders, and best channels for communication.
7. Initiate grief counseling as determined by need and severity of the situation.
8. Debrief Crisis Response Team.

HURRICANE

If Indoors

1. Instruct students to drop to crouched position, head down, hands clasped behind head, with back toward window, under tables and away from bookshelves and cabinets.
2. Remain near walls or in hallways; do not take cover in the center of rooms or in large open spaces like gymnasiums, libraries, or cafeterias.
3. Wait until wind/tremors stop.
4. Evaluate situation and implement evacuation procedures if necessary.
5. Report missing students, staff, or faculty.

If Outdoors

1. Move away from buildings to designated evacuation area 300 feet away from building and take attendance, avoiding trees, telephone poles, and any overhead wires.
2. Lie face down with hands clasped behind head.
3. Evaluate situation and await reentry directive is given to move to relocation areas.

RADIOLOGICAL INCIDENTS

TYPICAL PROBLEM: A radiological emergency has been declared

POINT PERSON(S): Department of Public Safety
Facilities Department

TYPICAL TEAM MEMBERS: President
Chief Academic Officer / College Spokesperson
Chief Financial Officer
Chief Student Affairs Officer
Director of Public Safety
Director of Facilities Services
Chief Marketing & Communications Officer
Director of Environmental Health & Safety

Evacuate – If instructed to evacuate, all staff, faculty, and students should be advised to take the minimally necessary belongings and travel in an initial direction away from the contaminated area.

Lockdown – Follow guidelines already set.

RELOCATION TO HUNTINGDON AREA HIGH SCHOOL

TYPICAL PROBLEM: An event has occurred that for the safety of the Juniata community, relocation to the Huntingdon Area High School is advisable.

POINT PERSON(S): Department of Public Safety
Facilities Department

TYPICAL TEAM MEMBERS: President
Chief Academic Officer / College Spokesperson
Chief Financial Officer
Chief Student Affairs Officer
Director of Public Safety
Director of Facilities Services
Chief Marketing & Communications Officer

1. The Emergency Operations Team will determine that for the safety and well being of the Juniata community, individuals should evacuate the Campus.
2. Contact will be made to the Huntingdon Area High School to advise them of the decision to evacuate to their facility.
3. Contact will be made to the Borough of Huntingdon Fire Department and the Huntingdon County Emergency Management Agency to advise of the evacuation to Huntingdon Area High School.
4. Building Managers will be contacted to advise ALL personnel on campus are being evacuated and the building is to be evacuated in accordance with the established Fire Drill procedures.
5. Faculty, staff, and students will be directed by Building Coordinators of the Huntingdon Area High School evacuation point.
6. A member of Residential Life Staff will be at the Huntingdon Area High School to meet with meet the faculty, staff, and students upon their arrival and provide direction in parking and reaching the gymnasium. This effort will be coordinated with the staff of Huntingdon Area High School.
7. When the campus is safe for return, notification will be given to the faculty, staff, and students that are at the Huntingdon Area High School that they may return to campus.
8. If determined that return to the campus is not an option and overnight-housing arrangements will be needed, then students will be advised of the off-campus arrangements that they may use until the campus is cleared for re-opening.

SUICIDE

TYPICAL PROBLEM:	A community member has attempted, threatened, or committed suicide.
POINT PERSON(S):	Department of Public Safety Chief Student Affairs Officer (students) Chief Human Resources Officer
TYPICAL TEAM MEMBERS:	President Chief Academic Officer / College Spokesperson Chief Financial Officer Chief Student Affairs Officer (students) Chief Human Resources Officer Director of Public Safety Chief Marketing & Communications Officer

ATTEMPT

1. Take the threat seriously.
2. Contact the Department of Public Safety and
3. Intervene as appropriate to prevent completion of suicide.
4. Obtain assurance from the person that they will not harm (further harm if self-destructive actions have already taken place) themselves and direct someone else to seek medical help or professional assistance – do not leave student alone.
5. Secure area and prevent non-essential people from accessing scene.
6. Prevent other students from witnessing a traumatic event.
7. President, or designee, contacts parent(s), College Nurse, Counselors.
8. Engage support from peer intervention.
9. President convenes Emergency Operations Team to:
 - Inform staff who in turn will communicate information to student body;
 - Prepare strategy in case other students attempt or complete suicide.
10. Remain calm and assure other students everything will be okay.
11. Debrief with Emergency Operations Team.

COMPLETION

President will convene Emergency Operations Team and:

- Contact Law Enforcement
 - Ensure family of deceased is notified through pre-established method;
 - Chief Marketing & Communications Officer develops a communication plan that considers content, scope, weight of message, audience, stakeholders, and best channels for communication.
 - Prepare strategy in case other students attempt or complete suicide.
1. Hold faculty and staff meeting as soon as possible to communicate next steps.
 2. Engage support of the college nurse, counselors, and any peer intervention or student assistance personnel.
 3. Do not give out the student's name.
 4. Initiate grief counseling as determined by need and severity of the situation.

5. Relay information about wake(s) and funeral(s) to students, faculty, and staff as it becomes available.
6. Debrief with Emergency Operations Team.

TEMPORARY COLLEGE CLOSING POLICY

TYPICAL PROBLEM:	A situation has occurred that for the safety of the Juniata community the College will be closed for a specified period.
POINT PERSON(S):	Facilities Department Chief Financial Officer Chief Academic Officer / College Spokesperson
TYPICAL TEAM MEMBERS:	President Chief Academic Officer / College Spokesperson Chief Financial Officer Chief Student Affairs Officer Chief Human Resources Officer Director of Public Safety Director of Facilities Services Chief Marketing & Communications Officer Assistant Director of Web Design

1. Under the following conditions, it may be necessary for Juniata College to temporarily close:
 - Hazardous travel conditions due to severe/inclement weather.
 - Loss of power or malfunctioning of equipment due to weather conditions.
 - Equipment failure that could endanger faculty, staff, or students.

These procedures presume that, as a predominantly residential campus, Juniata College will be open and operating unless the College officially announces an emergency closing.

1. Chief Financial Officer initiates decision making and confers with Chief Academic Officer, Director of Public Safety, Chief Student Affairs Officer and Director of Facilities Services
2. Chief Financial Officer and Chief Academic Officer makes the decision no later than 5:45 a.m.
3. Chief Financial Officer notifies Assistant Director of Web Design, Chief Human Resources Officer, Head of Grounds, Food Service representative and Chief Marketing & Communications Officer
4. Chief Academic Officer notifies Senior Leadership Team
5. Chief Student Affairs Officer notifies Director of Public Safety.
6. Director of Public Safety will notify Public Safety to send appropriate message via the Emergency Text Messaging notification system and send an e-mail announcing the close to all students and employees.
The message will indicate which buildings and services will stay open.
7. Assistant Director of Web Design, before 6:00 a.m., informs radio and television for Huntingdon and commuting areas to announce closure or delay.
8. Designee before 6:00 a.m., implements a recorded telephone message to announce closure or delay on 641-3000. The message will indicate which buildings and services will remain open. Erin Paschal contacts the information desk workers and informs them so they may respond to questions about the closing announcement.

9. Directors of Facilities Services, Food Service, Library, and Solutions Center arrange contingency staff to maintain services for students in residence.
10. In case of mid-day closing, official announcements will be made directly to each office
11. Assistant Director of Web Design posts all announcements and updates on the ARCH.

NOTE: If a decision is made the afternoon or evening before the College will close, the media will be contacted at that time.

UTILITY FAILURE

- TYPICAL PROBLEM:** Utility services have been disrupted to campus or parts of campus.
- POINT PERSON(S):** Department of Public Safety
Facilities Department
- TYPICAL TEAM MEMBERS:** President
Chief Academic Officer / College Spokesperson
Chief Financial Officer
Chief Student Affairs Officer
Director of Public Safety
Director of Facilities Services
Chief Marketing & Communications Officer
1. Notify the Department of Public Safety and Juniata Facilities.
 2. The Director of Facilities shall determine the cause, conditions, and anticipated reinstatement of the utility. The Director of Facilities shall also notify the Department of Public Safety of these findings.
 3. The Director of Facilities shall contact the Chief Student Affairs Officer who in turn will notify:
 - President
 - Chief Academic Officer
 - Director of Residential Life
 4. Relocation of students will be determined after the situation has been accessed.

WEAPON

TYPICAL PROBLEM: A weapon has been located on campus, or there is reason to believe a weapon is on campus.

POINT PERSON(S): Department of Public Safety

TYPICAL TEAM MEMBERS: President
Chief Academic Officer / College Spokesperson
Chief Financial Officer
Chief Student Affairs Officer
Director of Public Safety
Director of Facilities Services
Chief Marketing & Communications Officer

1. Contact the Department of Public Safety and 911.
2. Do not attempt to move the weapon, leave it where it is found.
3. Convene the Emergency Operations Team and assess situation as to:
 - Location of person with weapon
 - Extent of existing and potential threat of injury
 - How the school will respond.
4. Direct students, faculty, and staff to move away from immediate danger to designated evacuation areas; some situations may warrant those nearest the incident to remain in lockdown mode.
5. Emergency Medical Technicians care for the injured and seeks further medical attention as needed.
6. Contact parents of injured students or immediate relatives of injured staff/faculty.
7. Director of Public Safety meets with Law Enforcement upon arrival to relay information.
8. When appropriate, Public Safety staff work with Law Enforcement to keep incoming and outgoing travel lanes clear for emergency vehicles and prevent unauthorized people from entering campus.
9. Chief Marketing & Communications Officer develops a communication plan that considers content, scope, weight of message, audience, stakeholders, and best channels for communication.
10. At all times attend to the safety of students, staff, and faculty.
11. Initiate grief counseling as determined by need and severity of situation.
12. Provide victim assistance services.
13. Debrief Emergency Operations Team.

ACTIVE SHOOTER / VIOLENT INTRUDER & PERSONAL PREPAREDNESS

Typical Problem:	Active Shooter on campus.
Point Person(s):	Department of Public Safety
Emergency Management Team:	President Chief Academic Officer / College Spokesperson Chief Financial Officer Chief Student Affairs Officer (students) Chief Human Resources Officer Director of Public Safety Director of Facilities Chief Marketing & Communications Officer

If you are involved in a situation where someone has entered the area and started shooting, the following is a list of actions that are recommended by the Department of Homeland Security.

RUN and escape, if possible.

- Getting away from the shooter or shooters is the top priority.
- Leave your belongings behind and get away.
- Help others escape, if possible, but evacuate regardless of whether others agree to follow.
- Warn and prevent individuals from entering an area where the active shooter may be.
- Call 911 when you are safe, and describe shooter, location, and weapons.

HIDE, if escape is not possible.

- Get out of the shooter's view and stay very quiet.
- Silence all electronic devices and make sure they won't vibrate.
- Lock and block doors, close blinds, and turn off lights.
- Don't hide in groups- spread out along walls or hide separately to make it more difficult for the shooter.
- Try to communicate with police silently. Use text message or social media to tag your location, or put a sign in a window.
- Stay in place until law enforcement gives you the all clear.
- Your hiding place should be out of the shooter's view and provide protection if shots are fired in your direction.

FIGHT as an absolute last resort.

- Commit to your actions and act as aggressively as possible against the shooter.
- Recruit others to ambush the shooter with makeshift weapons like chairs, fire extinguishers, scissors, books, etc.
- Be prepared to cause severe or lethal injury to the shooter.
- Throw items and improvise weapons to distract and disarm the shooter.

After

- Keep hands visible and empty.
- Know that law enforcement's first task is to end the incident, and they may have to pass injured along the way.
- Officers may be armed with rifles, shotguns, and/or handguns and may use pepper spray or tear gas to control the situation.
- Officers will shout commands and may push individuals to the ground for their safety.
- Follow law enforcement instructions and evacuate in the direction they come from, unless otherwise instructed.
- Take care of yourself first, and then you may be able to help the wounded before first responders arrive.
- If the injured are in immediate danger, help get them to safety.
- While you wait for first responders to arrive, provide first aid. Apply direct pressure to wounded areas and use tourniquets if you have been trained to do so.
- Turn wounded people onto their sides if they are unconscious and keep them warm.
- Consider seeking professional help for you and your family to cope with the long-term effects of the trauma.

Police Response

Police are trained to respond to an active shooting incident by entering the building as soon as possible, and proceeding to the area of the shooter(s). They will move quickly and directly. Early on in an incident, they may not be able to rescue people because their main goal is to get to the shooter(s). People need to try to remain calm and patient during this time, so as not to interfere with police operations. Normally, a rescue team is formed shortly after the first responding officers enter the building. They will be the Officers who will search for injured parties and get everyone safely out of the building.

EARLY WARNING SIREN ALERT SECURE IN PLACE PROCEDURE

Typical Problem:	Active Shooter on campus.
Point Person(s):	Department of Public Safety
Typical Team Members:	President Chief Academic Officer / College Spokesperson Chief Financial Officer Chief Student Affairs Officer (students) Chief Human Resources Officer Director of Public Safety Director of Facilities Chief Marketing & Communications Officer

When notified by the Juniata College Early Warning Siren Alert, “a secure in place” should be initiated immediately. The Early Warning Siren will be utilized to notify the campus community of an emergency situation. An emergency situation may include, but is not limited to, weather emergency, a hazardous material release, a person on or near campus with a weapon, the lockdown of nearby schools, or significant law enforcement action in the neighborhood adjacent to campus.

ACTIONS TO BE TAKEN UPON RECEIVING THE “EARLY WARNING SIREN ALERT” NOTIFICATION

The following actions are to be taken upon receiving the “Early Warning Siren Alert” Notification. During a secure in place, everyone must move into the closest classroom(s), office(s), and/or residence room(s) as quickly as possible and lock the door.

STEPS 1- GO TO YOUR OFFICE, CLASSROOM, LAB, OR RESIDENCE ROOM

- A. If there are other employees/students/visitors to the campus with you or in the vicinity, tell them to go to the closest office/ classroom/lab/residence room. Note: Any students who are in the library, dining hall, gym, washroom, or areas far from a classroom or residence room will have to remain at that location (see below).
- B. Please follow the direction and cooperate with any college employee-which you can positively identify as a college employee. That person may ask for your assistance.
- C. Where appropriate and necessary, provide instruction and assistance to people with disabilities and visitors.

STEP 2- GATHER EMPLOYEES/STUDENTS

- A. Try to remain calm.
- B. Instruct everyone to get inside.
- C. Remain indoors

STEP 3- SECURE THE ROOM

- A. If not in a securable space, proceed to a room that can be locked.
- B. Close and lock the door, if at all possible.

- C. Move/use furniture to provide added protection
- D. Close blinds
- E. Turn off all lights

STEP 4- PREPARE STAFF/STUDENTS

- A. Move everyone out of sight of windows. Occupants should be seated below window level. Crouch down in areas that are out of sight from doors and windows or get against a wall/look for a safe corner.
- B. If possible, move behind furniture for protection.
- C. Keep everyone quiet
- D. Turn off all radios, televisions, or other devices that emit sound.
- E. Instruct everyone to silence their cell phones.

STEP 5- STAY IN YOUR ROOM

- A. Ensure everyone stays in the room until given directions to do otherwise.
- B. If you hear a knock on the door, do not open it unless the person knocking identifies themselves and you recognize them.
- C. If you hear the fire alarm, stay put unless you see fire, smell smoke, or are given directions to evacuate.
- D. Do not unlock or attempt to leave until instructed to do so by Juniata College Public Safety.
- E. Stay in safe areas until directed by law enforcement or a college administrator to move or evacuate. Again, never open doors during secure in place, even in event of a fire alarm.
- F. For further directives, law enforcement officers and administrators will have keys to open doors or they will make announcements.

FOR THOSE CAUGHT IN AN AREA AWAY FROM THEIR CLASSROOM, OFFICE, OR RESIDENCE ROOM. (Such as a hallway, stairwell, washroom, library, gym, athletic field, dining hall, or other areas far from a classroom or residence room.):

MOVE TO THE NEAREST SAFE PLACE- IF THERE ARE OTHERS WITH YOU TELL THEM TO MOVE TO A SAFE PLACE WITH YOU.

- A. Do not secure in place in open areas such as hallways or corridors. Go to nearest classroom or residence hall.
- B. If outdoors seek nearby shelter in a building. If unable to get inside a building, seek nearby shelter, e.g. large trees, walls, and/or any object that will provide cover and wait for additional instructions from Public Safety.
- C. If you are beside a classroom or office with an open door, move inside.
- D. If in the dining hall, remain there.
- E. Follow Steps 1-5.
- F. END SECURE IN PLACE

A Juniata Administrator will signal personnel when the secure in place has been lifted. The order to end secure in place will be communicated by Juniata College Public Safety.

Appendix

Timely Warning Policy

In the event that a situation arises on the Juniata College campus and the information received is considered by Juniata College's Office of Public Safety to represent an ongoing or continuing threat to students or employees, the Director of Public Safety or designee will authorize the issuance of a timely warning. The Juniata College campus includes all student residence halls, academic or administrative buildings, all property owned or controlled by Juniata College, and any public property contiguous to campus. For purposes of this policy, "timely" means as soon as reasonably feasible after an incident has been reported to the Office of Public Safety or a campus security authority.

In order to determine if a timely warning is required, and to determine the content of the warning, the Office of Public Safety may consult with all relevant outside authorities, including local emergency responders, law enforcement, and with offices on campus, including the Dean of Students Office, the Title IX Coordinator, and the Office of Human Resources. If time permits, the President's Office will be consulted prior to issuing the warning. Trained personnel are authorized to issue a timely warning.

In determining whether to issue a timely warning, the college will consider all factors reflecting on whether the information received represents an ongoing or continuing threat to the college community, including, but not limited to, (a) the nature of the incident; (b) when and where the incident occurred; (c) when it was reported; (d) and the continuing danger to the campus community.

If there is insufficient information available to determine whether the incident represents a continuing threat to the college community, the college will consider the degree that such information should be communicated to the community. If a timely warning is still issued the content of the warning will note that, based on the information available, the college does not have full information to evaluate the nature of the ongoing threat.

The reasons the college does or does not issue a Timely Warning for any incident reported to the college will be documented.

Confidentiality of victims: When issuing a timely warning with respect to a crime or hate crime, Juniata College will withhold as confidential the name and other personally identifying information or personal information about the victim, to the extent possible, while balancing the need to ensure the safety of the campus community.

Emergency Notification Policy

In the event that the Office of Public Safety receives information that a significant emergency or dangerous situation is occurring or represents an immediate threat to the health and safety of students, faculty, staff and campus community, the Director of Public Safety or designee will authorize the issuance of an emergency notification. The issuance of an emergency notification will occur immediately upon confirmation of an emergency or dangerous situation.

In order to determine if an emergency notification is required, and to determine the content of the notification the Office of Public Safety may consult, if time permits, with all relevant outside authorities, including, but not limited to, local emergency responders, law enforcement agencies and with other offices on campus. Trained personnel within the Office of Public Safety are authorized to issue a timely warning.

In determining whether to issue an emergency notification, the college will consider any and all factors reflecting on whether the information received represents an immediate threat to the college community, including, but not limited to, (a) the nature of the incident; (b) when and where the incident occurred; (c) when it was reported; (d) the imminent or immediate danger posed to the campus community.

The reasons the college does or does not issue an emergency notification for any incident reported to the college will be documented.

Missing Student Policy Statement

Purpose

The purpose of the policy is to establish procedures for the college's response to reports of missing students, as required by the Higher Education Opportunity Act of 2008.

The policy applies to students who reside in campus housing, including college owned off campus housing.

For purposes of the policy, a student may be considered to be a "missing student" if the student's absence is contrary to his/her usual pattern of behavior or unusual circumstances may have caused the absence. Such circumstances could include, but not be limited to, a report or suspicion that the missing person may be the victim of foul play, has expressed suicidal thoughts, is drug dependent, is in a life-threatening situation, or has been with persons who may endanger the student's welfare.

Procedures

In the event of a suspected missing Juniata College student, immediately contact a member of the Public Safety Department at 814-641-3636.

All reports of missing persons made to Residence Life and/or Public Safety Department staff are immediately reported to the Student Life Leadership on Call and followed up with an on-going investigation.

After consultation with the Dean of Students Office or Student Life Leadership on Call, if the missing person report has any threatening/violate circumstances surrounding it, law enforcement would be immediately alerted.

If it is determined by the Public Safety Department and the Dean of Students that a student for whom a missing person report has been filed, has not been resolved within 24 hours, and had no known threatening/violate circumstances, the Dean of Students will initiate the following:

Notify the individual identified by the student as the missing person contact.

Notified law enforcement officials for any student under the age of 18 who is a dependent, (the school is required to notify a parent or guardian no later than 24 hours after the student is reported missing).

Notify law enforcement officials no later than 24 hours after a nondependent student is determined to be a "missing person."

Designation of confidential emergency contact information

Students will be given the opportunity to designate an individual or individuals to be contacted by the college no more than 24 hours after the time that the student is determined to be missing in accordance with the procedures set forth below. A designation will remain in effect until changed or revoked by the student. This information will be maintained confidentially and will be available only to the Office of Public Safety and Dean of Students, or designee, and may not be disclosed except to law enforcement personnel in furtherance of a missing person investigation.

Physical Structures / Addresses

ADDRESS	Ownership	Name	Other known names.
1401 WASHINGTON ST	JUNIATA COLLEGE	HESS APARTMENTS-10 APTS	HESS APARTMENTS
203 COLLEGE AVE	JUNIATA COLLEGE	Nathan Hall	Nathan Hall
2207 MACLAY AVE	JUNIATA COLLEGE		Language Instructors
2203 MACLAY AVE	JUNIATA COLLEGE		Coach Housing
204 COLLEGE AVE	JUNIATA COLLEGE	TUSSEY-TERRACE HALL	TUSSEY-TERRACE HALLS
210 COLLEGE AVE	JUNIATA COLLEGE	SUNDERLAND HALL	SUNDERLAND HALL
2111 COLD SPRINGS RD	JUNIATA COLLEGE		
1931 MOORE ST	JUNIATA COLLEGE		STONE HOUSE
305 COLLEGE AVE	JUNIATA COLLEGE		
304 COLLEGE AVE	JUNIATA COLLEGE	SHERWOOD HALL	SHERWOOD HALL
1925 MOORE ST	JUNIATA COLLEGE		PINK PALACE
1904 MOORE ST	JUNIATA COLLEGE	BRUMBAUGH ACADEMIC CENTER	BRUMBAUGH SCIENCE CENTER
1923 MOORE ST	JUNIATA COLLEGE		
1905 MOORE ST	JUNIATA COLLEGE		UNITY HOUSE
1903 MOORE ST	JUNIATA COLLEGE	SWIGART HALL	SWIGART HALL
1816 SCOTT ST	JUNIATA COLLEGE	KENNEDY SPORTS & RECREATION CENTER	KENNEDY SPORTS & RECREATION CENTER
512 19TH ST	JUNIATA COLLEGE	OLLER HALL	HALBRITER CENTER FOR THE PERFORMING ARTS
604 19TH ST	JUNIATA COLLEGE	THE CLOISTER	THE CLOISTER
1829 MIFFLIN ST	JUNIATA COLLEGE	PENNINGTON HOUSE	PENNINGTON HOUSE
1815 MOORE ST	JUNIATA COLLEGE	BEEGHLI LIBRARY	BEEGHLI LIBRARY
2217 SHADYSIDE AVE	JUNIATA COLLEGE		
1731 SCOTT ST	JUNIATA COLLEGE	ELLIS HALL	ELLIS HALL
2215 SHADYSIDE AVE	JUNIATA COLLEGE	EAST HOUSES: TOWERS 1-4	EAST HOUSES: FLORY/KLINE
1724 SCOTT ST	JUNIATA COLLEGE	LESHER HALL	LESHER HALL
1815 WASHINGTON ST	JUNIATA COLLEGE		
407 18TH ST	JUNIATA COLLEGE	THE OLLER CENTER	International Office
415 18TH ST	JUNIATA COLLEGE	ENROLLMENT CENTER- ADMISSIONS/STUDENT FINANCIAL PLANNING	ENROLLMENT CENTER
2213 SHADYSIDE AVE	JUNIATA COLLEGE	EAST HOUSES: TOWERS 5-8	EAST HOUSES: LONG/MILLER
301 18TH ST	JUNIATA COLLEGE	MISSION HOUSES-4 APTS.	MISSION HOUSE
1722 MOORE ST	JUNIATA COLLEGE	J OMAR GOOD HALL	GOOD HALL
1731 MIFFLIN ST	JUNIATA COLLEGE		
1706 SCOTT ST	JUNIATA COLLEGE	SOUTH HALL	SOUTH HALL
1715 MOORE ST	JUNIATA COLLEGE	FOUNDERS HALL	FOUNDERS HALL
1703 SCOTT ST	JUNIATA COLLEGE	ATHLETIC FACILITY: BASEBALL	LANGDON-GOODALE FIELD
1715 MIFFLIN ST	JUNIATA COLLEGE	H.B. BRUMBAUGH ALUMNI HOUSE	ALUMNI HOUSE
415 17TH ST	JUNIATA COLLEGE	JUNIATA COLLEGE MUSEUM OF ART	CARNEGIE HALL
1707 MIFFLIN ST	JUNIATA COLLEGE	THE I. HARVEY BRUMBAUGH HOUSE	I. HARVEY BRUMBAUGH HOUSE
407 17TH ST	JUNIATA COLLEGE	JUNIATA COLLEGE HUMANITIES CENTER	WORLD LANGUAGES CENTER
1705 PENN ST	JUNIATA COLLEGE	RECYCLING BUILDING	PENN STREET STORAGE
514 17TH ST	JUNIATA COLLEGE	FACILITIES SERVICES	PHYSICAL PLANT
416 17TH ST	JUNIATA COLLEGE	BAKER GUEST HOUSE	BAKER GUEST HOUSE
410 17TH ST	JUNIATA COLLEGE	JAMES QUINTER HOUSE	QUINTER HOUSE
1701 PENN ST	JUNIATA COLLEGE	BAXTER BUILDING	
1631 MIFFLIN ST	JUNIATA COLLEGE	2 APTS	ECO HOUSE
1622 MOORE ST	JUNIATA COLLEGE	HEALTH & WELLNESS CENTER	HEALTH & WELLNESS CENTER
621 16TH ST	JUNIATA COLLEGE	KNOX STADIUM PRESS BOX	KNOX STADIUM
1610 MOORE ST	JUNIATA COLLEGE	GLAESER CENTER FOR COUNSELING SERVICES	Counseling Center
614 16TH ST	JUNIATA COLLEGE		
612 16TH ST	JUNIATA COLLEGE		
419 14TH ST	JUNIATA COLLEGE	SILL BUSINESS INCUBATOR / Ceramics Studio	JCEL building
601 17TH ST	JUNIATA COLLEGE	VON LIEBIG CENTER FOR SCIENCE	VON LIEBIG CENTER FOR SCIENCE
623 15TH ST	JUNIATA COLLEGE	ATHLETIC FACILITY: SOFTBALL	Weaver Park
1815 SCOTT ST	JUNIATA COLLEGE	Parking Lot	Parking Lot
529 19TH ST	JUNIATA COLLEGE	Kepple Hall	IMSA - Kepple Hall
213 COLLEGE AVE	JUNIATA COLLEGE	Winton Hill Athletic Complex	GIBBEL STADIUM/ TENNIS COURTS
2220 Shadyside Ave	JUNIATA COLLEGE	Yellow House	
2290 Warm Springs	JUNIATA COLLEGE		
2100 Cold Springs	JUNIATA COLLEGE		Maloy House
2015 Ellis Ave.	JUNIATA COLLEGE	Goodman House	Goodman House
930 Oakwood Dr.	JUNIATA COLLEGE	President's House	President's House
3375 Warm Springs Rd	JUNIATA COLLEGE	Peace Chapel - Baker Reserve	Peace Chapel
	JUNIATA COLLEGE	Green House	Green House
1830 Mifflin St.	JUNIATA COLLEGE	Observatory	Observatory
1629 Mifflin St	JUNIATA COLLEGE		Kearise House
Maple Ave (ALLEY)	JUNIATA COLLEGE	Carraige House - beside 407 18th St.	Carraige House
1623 Moore St	JUNIATA COLLEGE	Stone Church	Stone Church
Cold Springs	JUNIATA COLLEGE	Grounds Building	Grounds Building
	JUNIATA COLLEGE	Sparks Farm	Sparks Farm
	JUNIATA COLLEGE	Raystown Field Station	Raystown Field Station
	JUNIATA COLLEGE	Grove Farm	Grove Farm
7592 Heritage Lane	JUNIATA COLLEGE	Patrick Lodge	Patrick Lodge
	JUNIATA COLLEGE	Pulpit Rocks Property	