

2017-2018 Suggested Financial Allocation Request Rubric

Juniata College Student Government Allocation Board

Item	Max. Funding
Food - Club Meetings	\$1.00 per person; \$50.00 max
Van Rentals/Charter Buses	\$25.00 per person; \$1,000.00 max
Mileage Reimbursement	\$0.535 per mile; 750 miles max
Airfare	A quarter of expenses
Hotels - Outside of Huntingdon	\$100.00 per room per night
Hotels - Huntingdon	\$80.00 per room per night
Conference Fees	50.5% per person
Membership Costs	\$500 max

Student Government will not fund the following:

1. Office supplies – available for all RSOs in the Student Engagement and Campus Activities office.
2. Food at more than two club meetings per year (item one in rubric).
3. Money to purchase shirts for a t-shirt sale.
4. Money to donate directly to another organization.
5. Free items or other giveaways.
6. Alcoholic beverages.