2018-2019 Suggested Financial Allocation Request Rubric

Juniata College Student Government Allocation Board

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| Item | Max Funding |
| Food- Club Meetings | $1.00 per person;  $50.00 max/semester |
| Food- Traveling | $1,500 max/year |
| Van Rentals/Charter Bus | $25.00 per person;  $1,000 max |
| Mileage Reimbursement | $0.535 per mile;  $400 gas max/year |
| Airfare | A quarter of expenses |
| Hotels- Outside of Huntingdon | $100 per room per night;  $2,000 max/year |
| Hotels- Inside Huntingdon | $80 per room per night |
| Conference Fees (includes registration fees for events) | 50% per person |
| Membership Costs | $500 max/year |
| Printing Costs | $30 max/year |
| “End of Year Parties/Senior Dinners” | $100 max/year |

**Student Government will not fund the following:**

1. Office/craft supplies- available for all RSOs in the Student Engagement and Campus Activities office.
2. Food at more than two club meetings per year (item one in rubric).
3. Money to purchase shirts for a t-shirt sale (or other resale items).
4. Money to donate directly to another organization.
5. Free items or other giveaways.
6. Alcoholic beverages.
7. FOR THIS YEAR ONLY: movie licensing fees.