Juniata College
PENNSYLVANIA
1876

INDIVIDUALIZED PROGRAM OF EMPHASIS (POE)

Please complete the form electronically except for the advisor signature page.

Name:	**ID#:**
Class: ☐ **SR** ☐ **JR** ☐ **SO** ☐ **FR**	**Anticipated Graduation Date (Mo/Yr):**
POE Advisor:	**General Advisor:**
POE Title:	
POE Department:	
☐ Check here if this form is to declare a second POE *in addition to* one on file or being submitted at the same time.	If you are waiving a Ways of Knowing requirement, check the category below: ☐ **Creative Expression** ☐ **Formal Reasoning** ☐ **Social Inquiry** ☐ **Humanistic Thought** ☐ **Scientific Process** *The waived category must be inherent to your POE and approved by your advisors.*

Review instructions provided on final page of this form. List all courses, including prerequisites, below.

Dept	Cat #	Title	Cr

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Capstone course or experience:			

Total Credit Hours: _____

Describe your academic goals and how this POE will help you meet these goals.

What career path do you intend this POE to support?

How does each course (or group of courses) lead to the fulfillment of the goals stated above? Describe how the courses you have chosen create an integrated whole.

Student's Signature **Date**

Advisor 1 Comments:

_____
Advisor 1 Signature

Advisor 2 Comments:

_____
Advisor 2 Signature

Individualized POEs must be approved by the chair(s) of the appropriate academic department(s) for the discipline(s) represented in the Individualized POE title. *(Use as many lines below as needed.)*

Department Chair Name	Department Chair Signature	Date

International Visa Students must have this form also approved by a Designated School Official (DSO) in the Center for International Education in Oller Center.

_____ _____
DSO Printed Name **DSO Signature**

Submit the completed and approved form to the Registrar's Office in Founders Hall.

_____
Registrar's Signature **Date**

Requirements for all Programs of Emphasis

- All POEs must contain at least 36 credit hours and no more than 63 credit hours, except as otherwise authorized by the Faculty Handbook or as authorized by the Department and Program Committee for POEs that require external accreditation.
- With advisors' help, students draft a POE goal statement and identify the appropriate classes.
- All POEs must contain at least 18 credits at the 300- or 400-level.
- No more than two courses in the POE can be research or independent study courses.
- All courses which are required, including prerequisites, must be in the POE.
- All POEs must include:
    - depth of knowledge in an academic field
    - analytical and creative thinking, critical questioning, and examination of evidence
    - oral and written communication
    - critical reflection on ethics as appropriate to the discipline
    - information and technological literacy as applied to the discipline
- All POEs will have a capstone suitable to their academic field. The capstone experience is to be completed as part of a student's final 30 credits.

Additional Requirements for Individualized Programs of Emphasis

Students who do not adopt a Designated Program of Emphasis may design an Individualized Program of Emphasis. This option is for students with particular interests not addressed in designated POEs to make appropriate combinations of courses to precisely address those interests. Students wishing to pursue this option must:

- Select an advisor in each department named in the title of the POE. In the unlikely event that an Individualized POE title named three academic departments, three advisors would be required.
- Create, in consultation with the advisors, a collection of courses to constitute the POE. If a course listed in the POE has prerequisites, these prerequisites must also be included in the POE. Advisors should pay particular attention to attempts which effectively weaken a Designated POE without contributing sufficient complementary breadth or depth.
- The POE Capstone for those with an individualized POE may be in a related Designated POE or may be another appropriate experience in consultation with the student's advisors.
- Create, in consultation with the advisors, a goal statement and a rationale, which explains how the courses included in the POE enable the student to fulfill the goals for the POE. Ultimately, the acceptance of an Individualized POE will depend on the student's ability to justify that a particular combination of courses will allow them to reach the stated academic goals. Special attention should be devoted to the description of those goals and the rationale connecting them to the courses selected.
- Solicit from all of their advisors supporting comments attesting to the acceptability of the student's academic goals, the appropriateness of the course selections and rationale, and the overall coherence of the POE. Advisors' signatures without comments will not be sufficient.
- Submit the completed POE and the advisors' comments to the Registrar for approval. The Registrar, following policies established by the Department and Program Committee, will evaluate the appropriateness of the POE title, course selections, goal statement, and rationale.
- All individualized Programs of Emphasis must be approved by the student's advisors and the chair(s) of the appropriate department(s).
- Students receiving veteran's educational benefits are not permitted to have an individualized POE due to federal government regulations.